

# **DCC BOARD OF TRUSTEES**

## **MEETING MINUTES**

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Meeting Date: January 27, 2020

Meeting Location: Board Room

Approval: FINAL

Recorded by: R. Johnson

Dawson Community College  
 Board of Trustees Meeting  
 January 27, 2020

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Chad Knudson, Chairman

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Darla Handran, Vice Chairman

**Attendance**

<b>Name</b>	<b>Title</b>	<b>Organization</b>	<b>Present</b>
Chad Knudson	Chairman	DCC Board of Trustees	Yes
Darla Handran	Vice Chairman	DCC Board of Trustees	Yes
Spencer Johnson	Trustee	DCC Board of Trustees	No
Cindy Larsen	Trustee	DCC Board of Trustees	No
Rich Rowe	Trustee	DCC Board of Trustees	No
MaryAnn Vester	Trustee	DCC Board of Trustees	Yes
Mike Wilondek	Trustee	DCC Board of Trustees	Yes
Scott Mickelsen	President	Dawson Community College	Yes
Traci Masau	Vice President – Academic and Student Affairs	Dawson Community College	Yes
Leslie Weldon	Vice President – Advancement and Human Resources	Dawson Community College	Yes
Jennifer King	Director of Business Operations	Dawson Community College	Yes
<b>Community Members Present</b>			
Katie Carrier		DCC	
Dennis Harp		DC Foundation	
Brendan Heidner		Ranger Review	
Jon Langlois		DCC	
Tanner Roe		DCC ASB	
Shamani Shikwambi		DCC	
Brock Tessman		OCHE	

**Dawson Community College Board of Trustees  
Minutes of the Regular Board Meeting  
Monday, January 27, 2020–5:30 p.m.  
Recorded by Randi Johnson**

**The meeting was called to order by Chair Knudson at 5:30 p.m.**

**Correspondence**

- The Trustees reviewed a request from DCCU to bargain a successor agreement to the current CBA.
- The Trustees reviewed a request to serve alcohol at the annual banquet and fundraiser for the Rodeo program.

**Minutes**

- Trustee Vester/Vice Chair Handran moved/seconded to approve the minutes of the December 16, 2019 meeting. There was no discussion.
  - **Motion carried unanimously.**

**Reports:**

President

The report stands as submitted. Additionally:

- President Mickelsen attended the Legislature's MUS 2-Year Commission meeting and stated that the community college funding formula was discussed. The Commission is considering changes to the formula which may include support for career and technical education.
- FY2020 annualized resident FTE is estimated to be 223. Discussion followed.
- He noted that a TRIO grant application has been submitted; award notification is expected in August. Discussion followed.
- President Mickelsen also commented on the success of the DCC Athletic Hall of Fame weekend, and the Montana Pro Rodeo Hall of Fame banquet honoring the DCC Rodeo Program.
- The building use agreement with the Lewistown School District was reviewed. A two-year term beginning July 1, 2020 has been negotiated to include a review after 18 months and the option to exit or extend the agreement. Discussion followed.

Finance Committee

Vice Chair Handran reviewed the minutes of the last meeting and the vouchers list. Discussion followed.

The Board reviewed proposed increases to the tuition schedule. Ms. King noted that increases in the different categories range from 2.15% to 2.78%. She noted that the proposed tuition rates at DCC are less than current tuition rates at the other community colleges. Vice President Masau noted this information will be presented to ASB and that student listening sessions will be held. Chair Knudson requested additional information, including a review of tuition rates during the past five years, which will be provided at the next meeting.

### HR Committee

Minutes of the last meeting and the HR Report were reviewed. Discussion followed regarding the DCCU request to negotiate a successor agreement. The Committee recommends using the same negotiating team that negotiated with GFT.

### Policy Committee

Minutes of the last meeting were reviewed. The Board reviewed changes to Board Policies 2-3 – Sick Leave Fund, and 5-0 – Asset Protection. Discussion followed.

### Faculty Presentation

Ms. Katie Carrier, agriculture instructor, discussed the ag program and the activities her students have participated in as they prepare for careers in the ag industry. Ms. Carrier also discussed her community outreach efforts in the region. The Board thanked her for the report.

### ASB Presentation

Mr. Tanner Roe, ASB Vice President, introduced himself to the Board and noted that he is a freshman studying political science. He reviewed the goals and activities of the student governing body and stated that ASB will hold officer elections in the spring. Discussion followed. The Board thanked Mr. Roe for his report.

Chairman Knudson called for public comment. There was none.

### **Consent Items**

- Vice Chair Handran/Trustee Wilondek moved/seconded to approve the Vouchers List and HR Report.
  - **Motion carried unanimously.**

### **New Business**

#### DCCU Negotiating Committee

- Vice Chair Handran/Trustee Vester moved/seconded to appoint Vice President Weldon and Ms. King to negotiate on behalf of the Board. Discussion regarded adding a Trustee to serve as a board liaison.
  - **Motion failed.**
- Chair Knudson/Vice Chair Handran moved/seconded to appoint Vice President Weldon and Ms. King as negotiators, and to appoint Vice Chair Handran as board liaison.
  - **Motion carried unanimously.**

#### Lewistown Building Use Agreement

- Trustee Wilondek/Vice Chair Handran moved/seconded to approve a two-year building use agreement with the Lewistown School District and the University of Providence. The agreement is effective July 1, 2020. There was no discussion.
  - **Motion passed unanimously.**

#### Request to Serve Alcohol

- Vice Chair Handran/Trustee Vester moved/seconded to approve a request for a licensed vendor to serve alcohol at the Rodeo Banquet on February 22, 2020. There was no discussion.
  - **Motion passed unanimously.**

#### Approve Board Policies

- Trustee Wilondek/Vice Chair Handran moved/seconded to approve Board Policy 5-0 – Asset Protection. There was no discussion.
  - **Motion passed unanimously.**
  
- Vice Chair Handran/Trustee Vester moved/seconded to approve Board Policy 2-3 – Sick Leave Fund. There was no discussion.
  - **Motion passed unanimously.**

#### Committee Reassignments

- Chair Knudson/Vice Chair Handran moved/seconded to appoint Vice Chair Handran and Trustee Larsen to the HR Committee; Trustees Johnson, Rowe and Vester to the Policy Committee; and Chair Knudson and Trustee Wilondek to the Finance Committee. There was no discussion.
  - **Motion passed unanimously.**

#### **Open Forum for Public Input**

- Chairman Knudson called for public input. There was none.

**The meeting adjourned at 6:13 p.m.**