



## *DCC Board of Trustees*

### Meeting Minutes

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Meeting Date: December 16, 2024

Meeting Location: DCC Board Room

Approval: FINAL

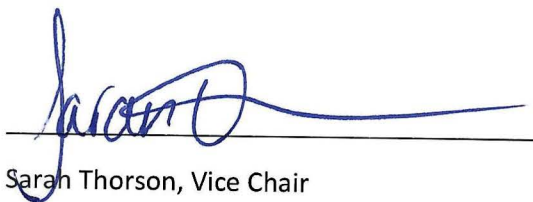
Recorded By: Daisy Nyberg

**Attendance for the December 16, 2024, Board of Trustee Meeting**

Name	Title/Organization	Present
Cindy Larsen	Chair	Yes
Sarah Thorson	Vice Chair	Yes
Gloria Garceau-Glaser	Trustee	No
Brendan Heidner	Trustee	Yes
Jessica Duede	Trustee	Zoom
Sandy Johnson	Trustee	Yes
Lesley Gibbs	Trustee	Yes
Chad Knudson	President of DCC	Yes
Becky Smith	Dean of Finance and Operations	Yes
Daisy Nyberg	Interim Dean of People and Culture	Yes
BreAnn Miller	Interim Dean of Academic Affairs /DCC ALO	Yes
Joe Peterson	Athletic Director	Yes
<b>Community Members</b>		
Will Conley	Ranger Review	Zoom
Jon Fitch	Dawson County Resident	No
Dennis Harp	DC Foundation	Yes
Pat Mischel	Community Member	Yes



Cindy Larsen, Chair



Sarah Thorson, Vice Chair

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**Dawson Community College Board of Trustees**  
**Minutes of the Regular Board Meeting**  
**Monday, December 16, 2024, at 5:30 pm**  
**Recorded by Daisy Nyberg**

**Chair Larsen called the meeting to order at 5:30 p.m.**

**I. Introductions**

Chair Larsen called for introductions. Introductions were made around the room.

**II. Correspondence**

None

**III. Minutes**

Trustee Johnson moved and Trustee Thorson seconded to approve the minutes from November 25, 2024, regular board meeting with the corrections from Nick Staffileno.

**IV. Reports**

- **President's Update:**

President Knudson reviewed the college overall. The Audit for FY22 is completed and is reasonably good and fairly clean. We had finals through last Thursday and students who are on probation or suspension were sent letters. We had 11 students on probation and 1 student is suspended. We had 78 students on the Dean's list with 38 being Presidential Honors, 28 High Honors, and 19 Honors. The winter session started today with 54 students taking 75 classes and must be paid by 5 pm tomorrow night. We hired a new baseball coach who started today (12/16/2024). President Knudson is monitoring the lead up to legislative session and OCHE did their first presentation of the governor's budget today. On Wednesday, President Knudson and Gina Roos will attend the Second Chance Pell Graduation. When this cohort will end, DCC will not pursue this program further due to the various negative financial aspects of this program.

- **Department Reports:**

Reports were included in the packet for review.

Director Miller, Dean Nyberg, Director Harp, Dean Smith, and Director Peterson reviewed each departments' report included in the board packet. Director Harp also discussed he had received \$8,200 in unrestricted funds today and they are hoping their scholarship drive that ends on December 31, 2024, will be a tremendous success. Discussion from the board regarding the increase in scholarships given this year led to the acknowledgment that a marketing campaign this past spring was successful and as further endowment monies become available DCC will be seeking to improve the scholarship process.

- **Finance Committee**

Dean Smith gave a thorough review of the AY 22 audit and the findings. She also discussed the improvement in the amount of bad debt by her department instituting a payment plan this fall.

Chairperson Larsen asked the board to review the vouchers in the packet.

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**A copy of the voucher list was included in the board packet for review.**

**Human Resource Committee**

No meeting was held in December. New Head Baseball coach hired 12/16/2024.

**The updated Human Resource report was included in the board packet for review.**

**Policy Committee**

No meeting was held in December.

**V. Public Comment**

Board Chair Larsen called for public comment. There was none.

**VI. New Business**

- Trustee Thorson moved and Trustee Gibbs seconded to accept (approve) the Academic Year 22 audit. Trustee Heidner praised the team for “working in the dark” over the last couple of years to manage the business. The motion passed unanimously.
- Chairperson Larsen will send out the board self-assessment form to all board members.
- President Knudson stated that although the Emeritus Nominations is on the board calendar for this month, DCC was not prepared to nominate an individual at this time.
- Trustee Thorson moved and Trustee Heidner seconded to approve the Board of Trustee’s 2025 Meeting Calendar with the corrections of May 19<sup>th</sup> and June 23<sup>rd</sup>. The board discussed moving the December 2025 meeting from Monday Dec. 22, but opted to leave it on Dec. 22 at this time. The motion passed unanimously.

**VII. Consent Items**

Trustee Heidner moved to approve the consent items distributed in the Board Packet. Trustee Duede seconded the motion. The motion carried unanimously.

**VIII. Press Releases are forwarded to Board members as they are issued.**

**IX. Open Forum for Public Input on Dawson Community College Issues.**

Board Chair Larsen called for public comment. Pat Mischel spoke to the board regarding the NextEra Energy plan for the Glendive Windfarm. He encouraged all present to advocate for the windfarm as DCC will benefit from this project.

**The Regular Board of Trustee meeting was adjourned at 6:30 p.m.**