

# **DCC BOARD OF TRUSTEES**

## **MEETING MINUTES**

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Meeting Date: February 24, 2020

Meeting Location: Board Room

Approval: FINAL

Recorded by: R. Johnson

Dawson Community College  
 Board of Trustees Meeting  
 February 24, 2020

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Chad Knudson, Chairman

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Darla Handran, Vice Chairman

**Attendance**

<b>Name</b>	<b>Title</b>	<b>Organization</b>	<b>Present</b>
Chad Knudson	Chairman	DCC Board of Trustees	Yes
Darla Handran	Vice Chairman	DCC Board of Trustees	Yes
Spencer Johnson	Trustee	DCC Board of Trustees	No
Cindy Larsen	Trustee	DCC Board of Trustees	Yes
Rich Rowe	Trustee	DCC Board of Trustees	Yes
MaryAnn Vester	Trustee	DCC Board of Trustees	No
Mike Wilondek	Trustee	DCC Board of Trustees	Yes
Scott Mickelsen	President	Dawson Community College	No
Traci Masau	Vice President – Academic and Student Affairs	Dawson Community College	Yes
Leslie Weldon	Vice President – Advancement and Human Resources	Dawson Community College	Yes
Jennifer King	Director of Business Operations	Dawson Community College	Yes
<b>Community Members Present</b>			
Jamie Ausk Crisafulli		Ranger Review	
McKinna Fleming		DCC	
Dennis Harp		DC Foundation	
Sarah North Wolfe		DCC	

**Dawson Community College Board of Trustees  
Minutes of the Regular Board Meeting  
Monday, February 24, 2020–5:30 p.m.  
Recorded by Randi Johnson**

**The meeting was called to order by Chair Knudson at 5:30 p.m.**

**Correspondence**

- Chair Knudson stated that he recently received a questionnaire from the auditors at Wipfli.

**Minutes**

- Vice Chair Handran/Trustee Larsen moved/seconded to approve the minutes of the board retreat held on January 14, 2020. There was no discussion.
  - **Motion carried unanimously.**
- Trustee Wilondek/Vice Chair Handran moved/seconded to approve the minutes of the regular meeting held on January 27, 2020. There was no discussion.
  - **Motion carried unanimously.**

**Reports:**

President

The report stands as submitted.

Finance Committee

Trustee Wilondek reviewed the minutes of the last meeting. Discussion followed.

The Committee recommends that the Board approve the terms of the agreement with the Circle Public School District. Vice President Masau discussed the agreement and the types of classes that would be offered.

Preliminary budget information and proposed increases to the tuition schedule was reviewed. Discussion followed.

The vouchers list was reviewed.

HR Committee

Trustee Larsen reviewed the minutes of the last meeting and the HR Report. Discussion followed.

Policy Committee

Trustee Rowe reviewed the minutes of the last meeting. Discussion followed.

### Staff Presentation

Ms. McKinna Fleming, assistant director of recruiting, discussed the duties of her position and the recruiting activities that take her to schools and college fairs throughout Montana and in surrounding states. Discussion followed. The Board thanked her for the report.

Chairman Knudson called for public comment. There was none.

### **Consent Items**

- Trustees Rowe/Wilondek moved/seconded to approve the Vouchers List and HR Report.
  - **Motion carried unanimously.**

### **New Business**

#### Set Board of Trustees Election

- The resolution to call for an election was reviewed. Two positions are open for three-year terms; one position is a two-year term. Interested parties are encouraged to file a Declaration of Intent and Oath of Candidacy with the county election administrator on or before March 26, 2020.
- Trustees Rowe/Vice Chair Handran moved/seconded to hold the election by mail ballot on May 5, 2020.
  - **Motion carried unanimously.**

#### Circle Building Use Agreement

- Trustees Wilondek/Larsen moved/seconded to approve the terms of the agreement with the Circle Public School District.
  - **Motion passed unanimously.**

### **Open Forum for Public Input**

- Chairman Knudson called for public input. Dennis Harp provided information about the Buccaneer Bash which will be held on March 28 at the Toepke Center.

**The meeting adjourned at 6:26 p.m.**