
DCC Board of Trustees

Board Meeting Minutes

Meeting Date: October 27, 2025

Meeting Location: DCC Board Room

Approval: FINAL

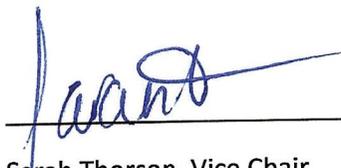
Recorded By: Daisy Nyberg

Attendance for the September 22, 2025, Board of Trustee Meeting

Name	Title/Organization	Present
Cindy Larsen	Chair	No
Sarah Thorson	Vice Chair	Yes
Gloria Garceau-Glaser	Trustee	Yes
Brendan Heidner	Trustee	Yes
Sandy Johnson	Trustee	Yes
Lesley Gibbs	Trustee	Yes
Jordan Ulrich	Trustee	No
Chad Knudson	President of DCC	Yes
Becky Smith	Dean of Finance and Operations	Yes
Daisy Nyberg	Dean of People and Culture	Yes
BreAnn Miller	Interim Dean of Academic Affairs /DCC ALO	Yes
Joe Peterson	AD	Yes
Community Members		
Will Conley	Ranger Review	No
Jon Fitch	Dawson County Resident	Yes
Dennis Harp	DC Foundation	No
Haleigh Henschel	Student	Yes



 Cindy Larsen, Chair



 Sarah Thorson, Vice Chair

Dawson Community College Board of Trustees
Minutes of the Regular Board Meeting
Monday, October 27, 2025, at 5:31 pm

Recorded by Daisy Nyberg

Vice-chairwoman Thorson called the meeting to order at 5:31 p.m.

I. Introductions

Vice-chairwoman Thorson called for introductions. Introductions were made around the room.

II. Correspondence

There were two (2) letters from organizations seeking to have alcohol at a function on campus. The organizations are the Red Devil Legacy Foundation and the DCC Athletics Hall of Fame.

III. Minutes

Trustee Johnson moved and Trustee Garceau-Glaser seconded to approve the minutes from September 22, 2025, regular board meeting. There were no discussions or corrections and the minutes were approved.

IV. Reports

• President's Update:

President Knudson stated that the mid-term has officially passed, and the semester is moving quickly. We are registering students for the second semester and accepting applications for graduation. Director Miller stated that the new Registrar, Amber Payne, is doing well. She is getting to know higher education, lots of access points with Banner, and working through IPEDS reporting, etc. President Knudson stated that Todd Ciochetto will be the new Women's Basketball Coach, and the basketball season will be kicked off in New Town. President Knudson stated that reversion check had been sent to OCHE approximately three (3) weeks ago. Registration for the Winter Session has started with approximately eight to nine (8-9) classes available for students to choose from. We are still searching and in need of a Math Instructor. DCC hosted the 406 Jobs for the Montana Department of Labor and Industry today which provided industry and education patterns, sought employers feedback, and gave an update for the STARS legislation. The Parapathways Program has progressed to the second (2nd) class with BreAnn Miller teaching this class. Nick Staffileno had taught the first class and shared that they were excellent students, no late assignments. BreAnn Miller stated she is excited to share what she is learning from the students. The individuals enrolled in this program are from all over the state with approximately thirty-eight (38) counties represented. There are four (4) classes per cohort, and we will start another cohort in the Spring. Registration is not slowing down for this program.

Department Reports:

Reports were included in the packet for review.

- Finance Committee

This committee did not meet. The vouchers are in the board packet.

- HR Committee

This committee did not meet.

- Public Engagement Committee

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- Dual Enrollment Department Report

Dean Nyberg gave a short overview of Dual Enrollment and Enrollment. Dean Nyberg stated that there has been an increase in enrollment year-over-year from 2024 to 2025 of approximately twenty-four percent (24%). She discussed the marketing strategies which included 1,165 students actively engaged with DCC at MPSEOC, and that through ApplyMT we had thirty-eight (38) prospective students list DCC as their number one (1) choice school and forty-eight (48) students list DCC as their number two (2) choice school. A copy of the report presented is attached to these minutes. President Knudson also shared that the marketing team met with Ranger Review marketing staff, and we learned that students and individuals are asking Chatgpt questions such as, 'which is the best community college in Montana'? We will be using Google analytics and using this knowledge to increase our presence in the digital marketplace.

V. Public Comment

Co-Chairperson Thorson called for public comment. There was none.

VI. New Business

- Trustee Garceau-Glaser moved and Trustee Gibbs seconded to allow the Red Devil Legacy Foundation to have alcohol at their event on December 27, 2025. There were no discussions and the motion passed.
- Trustee Johnson moved and Trustee Gibbs seconded to allow the DCC Athletics Hall of Fame to have alcohol at their event on January 31, 2026. There were no discussions and the motion passed.

VII. Consent Items

Trustee Heidner moved to approve the consent items distributed in the Board Packet. Trustee Johnson seconded the motion. The motion passed.

VIII. Press Releases are forwarded to Board members as they are issued.

IX. Open Forum for Public Input on Dawson Community College Issues.
Co-Chairperson Thorson called for public comment on any Dawson Issues. No public comment given.

Announcement of the upcoming sporting events and the Halloween Trunk or Treat at the college.

The Regular Board of Trustee meeting was adjourned at 6:01p.m.

