
DCC Board of Trustees

Meeting Minutes

Meeting Date: January 28, 2025

Meeting Location: DCC Board Room

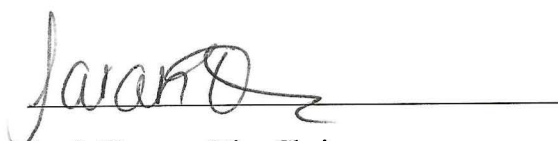
Approval: FINAL

Recorded By: BreAnn Miller & Daisy Nyberg

Attendance for the January 28, 2025, Board of Trustee Meeting

Name	Title/Organization	Present
Cindy Larsen	Chair	No
Sarah Thorson	Vice Chair	Yes
Gloria Garceau-Glaser	Trustee	Zoom
Brendan Heidner	Trustee	No
Jessica Duede	Trustee - Resigned	No
Sandy Johnson	Trustee	Yes
Lesley Gibbs	Trustee	Yes
Chad Knudson	President of DCC	Zoom
Becky Smith	Dean of Finance and Operations	Yes
Daisy Nyberg	Interim Dean of People and Culture	Yes
BreAnn Miller	Interim Dean of Academic Affairs /DCC ALO	Yes
Joe Peterson	Athletic Director	No
Community Members		
Will Conley	Ranger Review	Yes
Jon Fitch	Dawson County Resident	No
Dennis Harp	DC Foundation	Yes
Pat Mischel	Community Member	No


Cindy Larsen, Chair


Sarah Thorson, Vice Chair

Dawson Community College Board of Trustees
Minutes of the Regular Board Meeting
Tuesday, January 28, 2025, at 5:30 pm
Recorded by BreAnn Miller & Daisy Nyberg

Vice Chair Thorson called the meeting to order at 5:30 p.m.

I. Introductions

Vice Chair Thorson called for introductions. Introductions were made around the room. Vice Chair Thorson thanked everyone for their flexibility in moving the meeting to today.

II. Correspondence

Trustee Duede's letter of resignation was submitted to the board. Vice Chair Thorson thanked Trustee Duede for her time on the board and wished her luck in her future endeavors.

III. Minutes

Trustee Gibbs moved and Trustee Johnson seconded to approve the minutes from December 16, 2024, regular board meeting. There was no discussion and the minutes were approved.

IV. Reports

- President's Update:

President Knudson was attending the Legislative Session in Helena and attended via Zoom. He stated that the Federal disbursements letter was causing confusion and concern for many people. He clarified that the memo states there will be a pause in Federal funding disbursements; however, it does not impact Pell or work study funds. The Headstart program and Medicaid were shut down in error. President Knudson felt the important take-away is for everyone to stick to our jobs, do our jobs well, and not ride the political roller-coaster.

He has signed a contract with OPI for the SpEd Tech program. This is good news that will help people across the state of Montana as well as our college. This will provide administration to the tier one and tier 2 modules as well as a micro-credential for SpEd Tech. The contract is for a year and half up to \$488,700.

President Knudson mentioned that he was given 2-3 minutes to speak about Dawson Community College and he covered that DCC's mission statement is community focused with wonderful programs like workforce development, criminal justice with MLEA and POST options and growth, the addiction studies and Second Chance Pell graduates, education and partnerships throughout the state, as well as other CTE programs.

President Knudson has turned the schedule changes and calendar concerns over to the TLE committee for their thoughts and concerns. He encouraged the trustees that are up for election to run again and they can appoint someone to fill the vacant seat left by Trustee Duede. He expressed his appreciation for those who organized the Athletic Hall of Fame Banquet and highlighted the emotional impact of the event on attendees. He praised the inductees for their inspiring stories about how their experiences at Dawson

Community College changed their lives and career trajectories. Trustee Johnson said that it was a phenomenal job by all parties involved. It gets very emotional when the inductees talk about how much their two years impact their lives. She encouraged everyone who can go that they need to go. They talk about their experience while they were attending DCC, and it wasn't always about the sport they were in.

- Department Reports:
Reports were included in the packet for review.

Dean Smith, Dean Nyberg, and Director Harp reviewed each departments' report included in the board packet. Dean Smith reviewed the Federal letter on pausing disbursements. Dean Nyberg reviewed that the Director of Housing position will be restructured as there is a high turnover in this position with individuals being required to live on campus and be available 24/7, which was deemed unsustainable. Director Harp praised the Hall of Fame banquet and the growth of the athletic programs. He also stated that the foundation is looking into establishing a club called "Securing the Future" for estate gifts.

- Finance Committee

Dean Smith also stated that the audit opinion had been uploaded successfully and she has not received any feedback. Dean Smith is looking forward to the accountants being on campus this spring to finish the remainder of the audits. She also discussed the funding formula with different types of students being weighted differently and that they are doing a one to one comparison and DCC is expecting possible reversions.

- HR Committee

This committee did not meet. We are hiring an Assistant I Baseball coach through the end of May. An updated report is included in the board packet.

- Policy Committee

Trustee Gloria Garceau-Glaser reviewed the compliance of the board policies. DCC is generally in compliance and will be making some minor changes especially with changes in government regulations. DCC is looking to move the procedures to the Employee Resources page of the website.

Vice Chair Thorson asked the board to review the vouchers in the packet.

V. Public Comment

Vice Chair Thorson called for public comment. Trustee Gibbs commended the efforts of all involved in the Dawson Promise Program. Director Harp also mention the Washington Foundation Executive Director called to commit \$20,000 per year for scholarships.

VI. New Business

- Trustee Garceau-Glaser moved and Trustee Johnson seconded to accept Trustee Duede's resignation. The motion passed unanimously.
- Trustee Johnson moved and Trustee Gibbs seconded "the following resolution: The Trustees of Dawson Community College hereby call an election on Tuesday, May 6, 2025 for the purpose of electing trustees. This election will be conducted exclusively through mail ballots and administered by the Dawson County Clerk and Recorder in conjunction with any other elections scheduled for the same date." Discussion regarding the positions up for election included: Cindy Larsen (3-year term; Vacant seat (2-year term); Lesley Gibbs (3-year term); Sandy Johnson (3-year term); Filing deadline is March 27. The motion passed unanimously.

VII. Consent Items

Trustee Johnson moved to approve the consent items distributed in the Board Packet. Trustee Garceau-Glaser seconded the motion. The motion carried unanimously.

VIII. Press Releases are forwarded to Board members as they are issued.

IX. Open Forum for Public Input on Dawson Community College Issues.

Vice Chair Thorson called for public comment. No public comment given.

The Regular Board of Trustee meeting was adjourned at 6:24 p.m.