

# **DCC BOARD OF TRUSTEES**

## **MEETING MINUTES**

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Meeting Date: June 22, 2020

Meeting Venue: Video Conference

Approval: FINAL

Recorded by: R. Johnson

Dawson Community College  
Board of Trustees Meeting  
June 22, 2020

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Chad Knudson, Chairman

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Darla Handran, Vice Chairman

### Attendance

Name	Title/Organization	Present
Chad Knudson	Chair	Yes
Darla Handran	Vice Chair	Yes
Dr. Spencer Johnson	Trustee	Yes
Cindy Larsen	Trustee	Yes
Rich Rowe	Trustee	No
Sarah Thorson	Trustee	Yes
Mike Wilondek	Trustee	Yes
Dr. Scott Mickelsen	President	Yes
Suela Cela	VP – Academic and Student Affairs	Yes
Leslie Weldon	VP – Advancement and Human Resources	No
Jennifer King	Director – Business Operations	Yes
Randi Johnson	Assistant to the President	Yes
<b>Community Members</b>		
Matt Hjelm	Wipfli, LLP	Yes
Whitney Griffin	Wipfli, LLP	Yes
Joe Peterson	DCC	Yes
Katy Peterson	DCC	Yes
Marc Roe	DCC	Yes
Todd Thompson	DCC	Yes

**Dawson Community College Board of Trustees**  
**Minutes of the Regular Board Meeting**  
**Monday, June 22, 2020–5:30 p.m.**  
**Recorded by Randi Johnson**

The meeting, held via an online meeting platform and streamed live on DCC's Facebook page, was called to order by Chair Knudson at 5:30 p.m. The Chair held roll call and informed viewers of the process to submit public comment.

**Oath of Office**

- The Chair welcomed Trustee Thorson to the Board and administered the Oath of Office.

**Correspondence**

- An email was received from Trustee Gary Carlson of Bitterroot Community College in Hamilton.
- The Chair noted an email was received from adjunct instructor, Jason Stuart, regarding Cengage.

**Minutes**

- Vice Chair Handran/Trustee Johnson moved/seconded to approve the minutes of the regular meeting held on May 18, 2020. There was no discussion. The chair called for a voice vote.
  - **Motion carried unanimously.**
- Trustee Wilondek/Vice Chair Handran moved/seconded to approve the minutes of the special meeting held on May 28, 2020. There was no discussion. The chair called for a voice vote.
  - **Motion carried unanimously.**

Presentation of FY2018 Audit

The FY2019 Audit of the College was presented by Ms. Whitney Griffin and Mr. Matt Hjelm, auditors at Wipfli, LLP. Ms. Griffin thanked the Board for the opportunity to provide audit services. The audit and its findings were reviewed. Discussion followed. Chair Knudson called for public comment. There was none. The Board thanked the auditors for their presentation.

**Reports:**

President

The report stands as submitted. President Mickelsen discussed the agreement with Cengage to provide students with electronic textbooks. Students will pay \$119.99 per semester for access to electronic textbooks for all their classes. This is a substantial savings for students as traditional textbook expenses average \$600 or more per semester. Discussion followed. The MOU with Seward County Community College was also reviewed.

Finance Committee

Chair Knudson reviewed the minutes of the committee meeting. The Trustees reviewed bids to replace the boilers in Gibson Hall and bids for drain tile work at Kettner and Brueberg Halls. The College requests spending authority up to \$35,000 for the boilers and up to \$34,000 for the drain tile work.

Further discussion regarded the FY2020 and FY2021 budget information. Budgets scenarios will be presented to the Board at the retreat in July. Discussion followed.

The vouchers list was reviewed. There were no questions.

#### HR Committee

Trustee Larsen reviewed the minutes of the last meeting and the HR Report. Discussion followed.

#### Policy Committee

Trustee Johnson reviewed the minutes of the last meeting. He discussed new Board Policy 3-10 which requires students who receive scholarships to live on campus. While this has been a College requirement, there has not been a board policy until now. Discussion followed.

Chairman Knudson called for public comment. There was none.

#### **Consent Items**

- Vice Chair Handran/Trustee Johnson moved/seconded to approve the Vouchers List and HR Report as presented. The Chair held a voice vote.
  - **Motion carried unanimously.**

#### **New Business**

##### Accept the FY2019 Audit

- Trustees Larsen/Johnson moved/seconded to accept the FY2019 audit as presented. There was no discussion. The Chair held a voice vote.
  - **Motion carried unanimously.**

##### Boilers – Gibson Hall

- Trustees Wilondek/Johnson moved/seconded to authorize the funds necessary to replace the boilers. The Chair held a voice vote.
  - **Motion carried unanimously.**

##### Drain Tiles – Kettner and Brueberg Halls

- Vice Chair Handran/Trustee Larsen moved/seconded to grant spending authority to the College not to exceed \$33,000 for this project. The Chair held a voice vote.
  - **Motion carried unanimously.**

##### President's Evaluation

The Chair reminded the Trustees and the President to complete the evaluation form in the board packet before July 13. The evaluation will take place at the Board retreat on July 15.

##### Board Reorganization

The Trustees discussed committee assignments. Trustee Thorson was named to the Policy Committee. No changes were made to other committee assignments.

**Open Forum for Public Input**

Chairman Knudson called for public input. Jason Stuart, DCC adjunct faculty, expressed his opinion about using electronic textbooks from Cengage.

**The meeting adjourned at 7:35 p.m.**