

DCC BOARD OF TRUSTEES

MEETING MINUTES

Meeting Date: August 24, 2020

Meeting Location: Jane Carey Memorial Library

Approval: FINAL

Recorded by: R. Johnson

Dawson Community College
Board of Trustees Meeting
August 24, 2020

Chad Knudson, Chairman

Darla Handran, Vice Chairman

Attendance

Name	Title	Organization	Present
Chad Knudson	Chairman	DCC Board of Trustees	Yes
Darla Handran	Vice Chairman	DCC Board of Trustees	Yes
Spencer Johnson	Trustee	DCC Board of Trustees	Yes
Cindy Larsen	Trustee	DCC Board of Trustees	Yes
Sarah Thorson	Trustee	DCC Board of Trustees	Yes
Mike Wilondek	Trustee	DCC Board of Trustees	No
Scott Mickelsen	President	Dawson Community College	Yes
Suela Cela	Vice President – Academic and Student Affairs	Dawson Community College	Yes
Jennifer King	Director of Business Operations		Yes
Leslie Weldon	Vice President – Advancement and Human Resources		Yes
Community Members Present			
Jamie Ausk Crisafulli		Ranger Review	Yes
Sarah North Wolfe		DCC	Yes
Katy Peterson		DCC	Yes

**Dawson Community College Board of Trustees
Minutes of the Regular Board Meeting
Jane Carey Memorial Library
Monday, August 24, 2020–5:30 p.m.
Recorded by Randi Johnson**

The meeting was called to order by Chair Knudson at 5:30 p.m.

Chair Knudson immediately ~~closed~~ suspended the meeting to hold a Public Hearing regarding the Permissive Medical Mill Levy.

Chairman Knudson opened the hearing stating that the Governor's Budget Office determined that community colleges should be funding the increase in employee medical insurance through the permissive medical levy 2-9-212 MCA. Because of this determination, no state funding has been provided to community colleges for the increase in medical insurance costs since FY2010. This levy is a cumulative levy each fiscal year.

The cost for DCC's medical insurance for FY 2021 is \$1,054 per month per employee, or \$12,648 per year per employee. This levy covers all campus employees except those whose health benefits are paid wholly from another fund.

For FY2021, DCC respectfully requests board approval to levy \$281,612 (11.79 mills) for the increased cost of medical insurance over the FY2010 base year. This is a \$1,703 decrease over last year's assessment.

Per 2-19-212 MCA, Dawson Community College published a public notice according to 7-1-2121 MCA, stating what the increase in the levy will be compared to the previous fiscal year. Public notice was published in the Ranger Review on August 20, 2020 and August 23, 2020.

Chairman Knudson called for questions or comments from the public. Having received no questions or comments, the hearing was closed.

Chairman Knudson reopened the regular meeting at 5:40 p.m.

Correspondence

A letter from the law offices of Felt Martin PC regarding an insurance claim was reviewed and discussed.

Minutes

- Trustees Larsen/Johnson moved/seconded to approve the minutes of the July 15, 2020 board retreat. There was no discussion.
 - **Motion carried unanimously.**

- Vice Chair Handran/Trustee Larsen moved/seconded to approve the minutes of the July 27, 2020 board meeting. There was no discussion.
 - **Motion carried unanimously.**

Reports:

President

President Mickelsen stated his report stands as submitted. Discussion followed regarding housing, summer and fall enrollment and the siding project at the Ullman Center. The President noted that the budget has been submitted to the Board of Regents, and he thanked Mid-Rivers Communications for their support of the esports program. Further discussion regarded proposed changes to the community college funding formula.

Finance Committee

Chair Knudson reviewed the minutes of the last meeting and the vouchers list, and noted that it is the recommendation of the Committee that the Board adopt the mill levies as presented and approve the purchase of a CD for the Program Development Fund (Ullman Fund).

HR Committee

Vice Chair Handran reviewed the minutes of the last meeting and the HR Report. Discussion followed.

Policy Committee

Trustee Johnson reviewed the minutes of the last meeting as well as board policy 3-10. Discussion regarded changing language in the policy from “campus housing” to “college-operated housing.”

Chairman Knudson called for public comment. There was none.

Consent Items

- Vice Chair Handran/Trustee Johnson moved/seconded to approve the Vouchers List and HR Report.
 - **Motion carried unanimously.**

New Business

Adopt Mill Levies

Ms. King separately reviewed each mill levy presented to the Board and noted that the year-to-year net increase of all mills is 1.69 mills. Discussion followed.

- Trustee Larsen/Vice Chair Handran moved/seconded to adopt, as presented, the mandatory General Mill Levy for the purpose of education and general operating expenses of the College, in the amount of \$923,181 for 38.65 mills.
 - **Motion carried unanimously.**
- Vice Chair Handran/Trustee Johnson moved/seconded to adopt, as presented, the voted Optional Mill Levy for the purpose of education and general operating expenses of the College, in the amount of \$144,031 for 6.03 mills.
 - **Motion carried unanimously.**

- Trustees Johnson/Larsen moved/seconded to adopt, as presented, the Permissive Medical Mill Levy for the purpose of employer contributions for insurance premiums for the amount in excess of base contribution as determined by MCA 2-18-703, in the amount of \$281,612 for 11.79 mills.
 - **Motion carried unanimously.**
- Trustees Larsen/Thorson moved/seconded to adopt, as presented, the mandatory Retirement Mill Levy for the purpose of employer contributions for Social Security, Medicare and Retirement Systems, in the amount of \$253,188 for 10.60 mills.
 - **Motion carried unanimously.**
- Vice Chair Handran/Trustee Larsen moved/seconded to adopt, as presented, the mandatory Adult Education Mill Levy for the purpose of supporting Adult Education Programs, in the amount of \$67,596 for 2.83 mills.
 - **Motion carried unanimously.**
- Vice Chair Handran/Trustee Larsen moved/seconded to adopt, as presented, the mandatory Debt Service Mill Levy for the purpose of principal, interest and fees due during the fiscal year on obligation bonds, in the amount of \$363,540 for 15.22 mills.
 - **Motion carried unanimously.**

CD Purchase

- Vice Chair Handran/Trustee Thorson moved/seconded to approve the purchase of a Certificate of Deposit in the amount of \$100,000 for the Program Development Fund (also known as the Ullman Fund).
 - **Motion carried unanimously.**

Policies

- Trustees Thorson/Johnson moved/seconded to approve Board Policy 3-10 Mandatory Housing Residency as amended.
 - **Motion carried unanimously.**

Accept President's Evaluation

- Vice Chair Handran/Trustee Johnson moved/seconded to accept the summary of the President's evaluation as presented.
 - **Motion carried unanimously.**

Open Forum for Public Input

- Chairman Knudson called for public input. There was none.

The meeting adjourned at 6:23 p.m.