

# **DCC BOARD OF TRUSTEES**

## **MEETING MINUTES**

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Meeting Date: April 9, 2020

Meeting Venue: Video Conference

Approval: FINAL

Recorded by: R. Johnson

Dawson Community College  
Special Board Meeting  
April 9, 2020

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Chad Knudson, Chairman

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Darla Handran, Vice Chairman

**Attendance**

<b>Name</b>	<b>Title/Organization</b>	<b>Present</b>
Chad Knudson	Chair	Yes
Darla Handran	Vice Chair	No
Dr. Spencer Johnson	Trustee	Yes
Cindy Larsen	Trustee	Yes
Rich Rowe	Trustee	Yes
Mary Ann Vester	Trustee	Yes
Mike Wilondek	Trustee	Yes
Dr. Scott Mickelsen	President	Yes
Traci Masau	VP – Academic and Student Affairs	Yes
Leslie Weldon	VP – Advancement and Human Resources	Yes
Jennifer King	Director – Business Operations	Yes
Randi Johnson	Assistant to the President	Yes
<b>Community Members</b>		
Suela Cela	DCC	
Dennis Harp	DCC	
Jon Langlois	DCC	
Joe Peterson	DCC	
Katy Peterson	DCC	
Marc Roe	DCC	
Dr. Shamani Shikwambi	DCC	
Todd Thompson	DCC	

**Dawson Community College Board of Trustees**  
**Minutes of the Special Board Meeting**  
**Virtual Meeting**  
**Thursday, April 9, 2020 – Noon**

The Board of Trustees of Dawson Community College held a special meeting on April 9, 2020, to discuss graduation ceremonies and housing and meal plan refunds.

Chair Knudson opened the meeting at Noon and noted the meeting would be streamed live on the DCC Facebook page. The Chair called roll.

Graduation Ceremonies

President Mickelsen discussed the recent survey in which graduating students were asked if they'd like to have a virtual ceremony, a ceremony later in the year, or no ceremony. Based on the results, President Mickelsen recommends cancelling the ceremonies this year and inviting graduates to the 2021 ceremonies. Discussion followed.

Trustees Rowe/Johnson moved/seconded to cancel the 2020 commencement ceremonies. The Chair called for public comment. There was none. Voting was conducted by roll call.

- **The motion passed unanimously.**

Housing and Meal Plan Refunds

President Mickelsen noted that a number of students who have left campus due to COVID-19 are asking if the College will issue refunds for housing and meal plans. Refunds would be prorated based on when students left or did not return to campus. Ms. King stated that the College is expected to receive federal stimulus funding which can be used for this situation. Discussion followed.

Chairman Knudson/Trustee Rowe moved/seconded that Administration make every appropriate COVID-19-related refund to students as quickly as possible based on their calculations. Voting was conducted by roll call.

- **The motion passed unanimously.**

Chair Knudson called for public comment. The following comment submitted by Brendan Heidner of Glendive, was received after the meeting adjourned.

“Another smooth meeting on Facebook live. Keep up the good work!”

The meeting adjourned at 12:55 p.m.