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# DCC Board of Trustees

Meeting Minutes

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Meeting Date: November 24, 2025

Meeting Location: DCC Board Room

Approval: FINAL

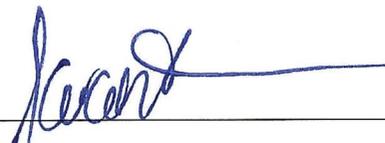
Recorded By: Daisy Nyberg

Attendance for the November 24, 2025, Board of Trustee Meeting

Name	Title/Organization	Present
Cindy Larsen	Chair	No
Sarah Thorson	Vice Chair	Yes
Gloria Garceau-Glaser	Trustee	Yes
Brendan Heidner	Trustee	No
Jordan Ulrich	Trustee	Yes
Sandy Johnson	Trustee	Yes
Lesley Gibbs	Trustee	Yes
Chad Knudson	President of DCC	Yes
Becky Smith	Dean of Finance and Operations	No
Daisy Nyberg	Dean of People and Culture	Yes
BreAnn Miller	Interim Dean of Academic Affairs /DCC ALO	No
Joe Peterson	Athletic Director	No
Community Members		
Jamie Crisafulli	Ranger Review	Yes
Dennis Harp	DC Foundation	No



Cindy Larsen, Chair



Sarah Thorson, Vice Chair

Dawson Community College Board of Trustees  
Minutes of the Regular Board Meeting  
Monday, November 24, 2025, at 5:30 pm  
Recorded by Daisy Nyberg

Co-chairperson Thorson called the meeting to order at 5:30 p.m.

I. Introductions

Co-chairperson Thorson called for introductions. Introductions were made around the room.

II. Correspondence

There was no correspondence.

III. Minutes

Trustee Johnson moved and Trustee Gibbs seconded to approve the minutes with the correction to the attendance list from October 27, 2025, regular board meeting. Trustee Ulrich stated she was not present. Motion passed with corrections.

IV. Reports

• President's Update:

President Knudson stated next week is the last week of classes and the following week is finals. This academic year is going by very fast. Winter Session starts on December 14<sup>th</sup> with nine (9) courses that will be an intense schedule of seven (7) days a week for three (3) weeks. President Knudson attended the Board of Regents meeting last week in Missoula. He stated there were good updates on the STARS Act and Dual Enrollment. He stated that the Department of Labor and Industry will provide an approved list of credit equivalent certification courses by December 1<sup>st</sup>. DCC is focusing on moving more of our Dual Enrollment Courses to be taught by our staff at the high schools. The men's basketball team went to New York and lost their games, but it was a good experience for our team. The NY college paid all the expenses to have our team come to NY to play them, with the exception DCC had to pay the travel to and from. Trustee Gibbs stated she had a concern from a parent on the Rodeo Team about the expense of the trip to NY but the Rodeo Team stays in hotels with holes in the floors. It was stated that the NY college paid all the expenses with the exception of the travel, which was within the normal athletic budget as DCC has traveled for games in other states before. BreAnn Miller, Gina Roos, and Amber Payne will travel to Seattle, WA for the Northwest Accreditation conference soon. Students are being encouraged to use the tutors and all the facilities for studying for finals. Jenzabar is progressing and will have the first pass of data in January and go live in the fall of 2026, with the exception of HR which will go live in January 2027 due to W2 and tax table issues. The new auditors are being very thorough and detailed oriented as they are new to our account. President Knudson stated

that our team is working on providing everything they are asking for, but it is taking time.

Department Reports:

Reports were included in the packet for review.

- Finance Committee  
This committee did not meet. The vouchers are in the board packet.
- Community Engagement Committee  
This committee did not meet.
- Policy Committee  
This committee did not meet. President Knudson and Trustee Heidner stated they needed to get together to finalize the alcohol policy.

V. Public Comment

Co-Chairperson Thorson called for public comment. There was none.

VI. New Business

- Discussion regarding keeping the December 22 Board of Trustee meeting on December 22<sup>nd</sup>. It was agreed to keep it on the same date.
- Co-chairperson Thorson reminded all Trustees to review their biography's for the website and get the updates to President Knudson.

Consent Items

Trustee Johnson moved to approve the consent items distributed in the Board Packet. Trustee Ulrich seconded the motion. The motion passed.

VII. Press Releases are forwarded to Board members as they are issued.

VIII. Open Forum for Public Input on Dawson Community College Issues.

Co-Chairperson Thorson called for public comment on any Dawson Issues. No public comment given.

The Regular Board of Trustee meeting was adjourned at 5:49 p.m.