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***DCC BOARD OF TRUSTEES***  
**MEETING MINUTES**

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Meeting Date: April 26, 2021

Meeting Location: DCC Board Room

Approval: FINAL

Recorded By: Staci Rothamer

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**Attendance**

<b>Name</b>	<b>Title/Organization</b>	<b>Present</b>
Chad Knudson	Chair	Yes
Darla Handran	Vice Chair	No
Spencer Johnson	Trustee	Yes
Cindy Larsen	Trustee	Yes
Sarah Thorson	Trustee	Yes
Mike Wilondek	Trustee	Yes
Scott Mickelsen	President	Yes
Suela Cela	VP – Academic and Student Affairs	Yes
Doug Cherry	VP – Business Operations	Yes
Dennis Harp	Executive Director DCC Foundation	Yes
Laurie Huber	Director – DCC Lewistown	Yes
Tyrel Huseby	DCC – IT	Yes
Erin Kaufman	Academic Coordinator	Yes
Joe Peterson	Athletic Director	Yes
Tom Reeves	Faculty - Chemistry	Yes
Staci Rothamer	Assistant to President	Yes
Leslie Weldon	VP – Advancement and Human Resources	Yes
Jennifer Wheeler	Faculty - Art	Yes
<b>Community Members</b>		
Jeremy Alley*	Land Owner	Yes
Staci Knuths	Mid-Rivers	Yes
Emily	Rhombus Security Cameras	Yes
Alan Sevier	Prior Edward Jones Financial Advisor	Yes
Cody Sevier	Edward Jones – Financial Advisor	Yes
Collette Wilburn	Community Member	Yes

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Chad Knudson, Chair

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Darla Handran, Vice Chair

**Dawson Community College Board of Trustees**  
**Minutes of the Regular Board Meeting**  
**Monday, April 26, 2021 5:30 pm**  
**Recorded by Staci Rothamer**

**The meeting was called to order by Chair Knudson at 5:31 p.m. The Chair called for introductions.**

**Correspondence**

The Board reviewed the letter from NWCCU regarding the Evaluation of Institutional Effectiveness – year seven visit. Suela Cela confirmed that the visit will happen.

The Board also reviewed the Notice of Cancellation of Election from Shirley Kreiman, as the number of candidates who filed equals the number of positions to be filled.

**Minutes**

- Trustee Larsen/Trustee Johnson moved/seconded the motion to approve the minutes of the March 22, 2021 Board Meeting.

**Motion carried unanimously.**

**Reports**

**President Mickelsen:**

- DCC Cattle Company – Grazing Plan

Tom Reeves was at the meeting to discuss and give updates from discussion he and Katie Carrier had in regards to the grazing strategy plan. Tom discussed the experiment station he has been on and that the college is suited for it and would be good for our region. Tom and Katie discussed possible 5-7 pairs of livestock would be ideal for the acres. Tom discussed that the students would benefit greatly as a large number of students enrolling now have not been raised on area ranches and this would provide the students the knowledge of working with the livestock and the land and not having to load the students on buses to go elsewhere to study range plants. Also the ability to monitor the progress for proper grazing and see the effects would benefit the students. Tom mentioned that the fencing details will need to be worked out by Katie Carrier. Katie and the new Ag instructor will piece all of the details together.

Opened up for public comment as no more discussions from the Board on this subject.

Jeremy Alley, local landowner, was present and had questions for Tom. Jeremy stated he did not feel there are enough acres for the Ag program to have livestock. Jeremy brought a map of the area land and handed out to the Board. Discussion ensued. The Board thanked Jeremy for the information.

- Lewistown Update

Laurie Huber updated the Board on the enrollments from the area high school. Sara North Wolfe will have some dual enrollments. Continuing education courses are being requested

by the community as the town has small businesses that need welders. Other businesses are coming back to the town and there is a lot of community support. For summer 2021, there are 5 courses offered and the push out to the six county high schools is being done as high school students can start classes now and get a jump start on their college degrees. Laurie stated that all the adjunct instructors are local.

- Tenure – Ms. Jennifer Wheeler  
Jennifer has been at DCC for 5 years in the Art Program. Dr. Mickelsen reviewed her portfolio for her tenure and asked her to present to the Board for approval. Jennifer talked to the Board about the Art exhibit that she does in the Library and other outreach she does in the community with the Art program. Jennifer stated she would like to do more in the community. The art gallery provides a learning experience for the students. Jennifer offers current students the opportunity to teach courses in the summer to build up their art resumes. Suela Cela spoke on behalf of Jennifer’s tenure. The Board unanimously approved Jennifer’s tenure.
- Budget Review – FY22  
Doug will be looking closer into the budget and will provide an update at the May Board Meeting.
- Summer Retreat - July  
This will be discussed at the May meeting.

**Finance Committee Meeting report by Trustee Wilondek:**

- Committee met briefly - nothing at this time to discuss.

**HR Committee Report by Vice Chair Handran:**

- Report submitted - nothing to add.

**Policy Committee Report by Trustee Thorson:**

- Nothing to discuss at this time.

**Security Camera Presentation:**

- Emily from Rhombus was on live for the Board Meeting presentation
- For the demo, she provided other cameras and did not log into our camera due to security reasons
- Emily discussed what Rhombus is and about it being cloud-based. She discussed the performance of the system and the cost effective compared to other similar camera on the market
- Staci from Mid-Rivers explained about the 360-degree camera that is up in the Administrative hallway currently, and that Staci, Assistant to the President, has access to view it now and others can be added as well.

### **Edward Jones Portfolio Update:**

- Cody Sevier, Edward Jones Financial Advisor, was present with his father, Alan Sevier. Alan was the financial advisor back in the 1980's when the Ullman investment account started. Alan talked about the history of the account and how looking into it and speaking with the County Attorney, that the funds can be put into international accounts and be exchanged down the road back into the accounts they are in now. Alan and Cody discussed the concern of the restrictions with these investments but Alan said they did get the approval by the County Attorney that this is something that can be done.
- Discussion ensued about the funds that were given to the college and what they were wanting the money to be used for. These funds have done extremely well. Program development was what the funds were designated for the Ag program would be a great way to spend the program development funds.

### **New Business**

Approve Tenure – Ms. Jennifer Wheeler – Motion carried unanimously.

Rotary Club Teacher Appreciation Request to Serve Alcohol – Motion approved by Wilondek/Seconded by Trustee Johnson

Board member asked about COVID monies and if any information provided as of yet if DCC will receive any. Dr. Mickelsen stated that applications can be submitted by the end of summer for projects related.

**The meeting adjourned at 7:12 p.m.**