

DCC BOARD OF TRUSTEES

MEETING MINUTES

Meeting Date: April 22, 2019

Meeting Location: Board Room

Approval: FINAL

Recorded by: R. Johnson

Dawson Community College
 Board of Trustees Meeting
 April 22, 2019

Chad Knudson, Chairman

Darla Handran, Vice Chairman

Attendance

Name	Title	Organization	Present
Chad Knudson	Chairman	DCC Board of Trustees	Yes
Darla Handran	Vice Chairman	DCC Board of Trustees	Yes
Cindy Larsen	Trustee	DCC Board of Trustees	Yes
Rich Rowe	Trustee	DCC Board of Trustees	Yes
Bob Stanhope	Trustee	DCC Board of Trustees	Yes
MaryAnn Vester	Trustee	DCC Board of Trustees	Yes
Mike Wilondek	Trustee	DCC Board of Trustees	No Yes
Scott Mickelsen	President	Dawson Community College	Yes
Traci Masau	Vice President – Academic and Student Affairs	Dawson Community College	Yes
Leslie Weldon	Vice President – Advancement and Human Resources	Dawson Community College	Yes
Jennifer King	Director – Business Operations	Dawson Community College	Yes
Community Members Present			
Amanda Brown		DCC	
Jon Decker		Ranger Review	
Holly Dershem-Bruce		DCC/GFT	
Carol Fifield		DCC	
Dennis Harp		DC Foundation	
Chris Ingram		DCC/GFT	
Mark Roe		DCC	
Jennifer Temple		DCC	

**Dawson Community College Board of Trustees
Minutes of the Regular Board Meeting
DCC Board Room
Monday, April 22, 2019 – 5:30 p.m.
Recorded by Randi Johnson**

The meeting was called to order by Chairman Knudson at 5:30 p.m.

Correspondence

There was no correspondence.

Minutes

- Trustees Stanhope/Vester moved/seconded to approve the minutes of the March 25, 2019 Board meeting. There was no discussion.
 - **Motion carried unanimously.**

Reports:

President

The President's Report stands as submitted. President Mickelsen informed the Board that the Associate of Applied Science in Music Technology degree program will be placed into moratorium. Discussion followed. Further discussion regarded repairs to the fire suppression system in the Toepke Center. The President noted the student awards banquet will be held May 1; graduation will be held May 16; the annual employee picnic is slated for May 17; and that due to the Memorial Day holiday, the May board meeting will be held May 20. He also noted that classes had started at TAC. Discussion followed.

Finance Committee

Trustee Stanhope reviewed the minutes of the last meeting. The vouchers list was also reviewed. The Committee discussed the Manor Apartments offer and their recommendation to not pursue the offer any further. There was no objection to this recommendation. President Mickelsen will inform the property owners of the decision. The FY2020 preliminary budget was reviewed and discussed. Further discussion regarded the financial losses at the bookstore and coffee shop. President Mickelsen noted that administration is looking at these operations and will bring recommendations to the Board at a later date.

HR Committee

Minutes of the last meeting were reviewed by Trustee Larsen. The Committee continues to develop a scoring rubric for the President's evaluation. Vice President Weldon noted that the math faculty position has been filled.

Policy Committee

Minutes of the last meeting were reviewed and proposed changes to policies were discussed. Trustee Stanhope suggested adding language to Board Policy 3-2 regarding unlawful use or abuse of prescription drugs.

Faculty Presentation

Instructor Carol Fifield presented information about the business degree program at DCC.

Staff Presentation

Amanda Brown discussed the scope of her duties as Student Success Specialist.

Vice Chair Handran called for public comment. There was none.

Consent Items

- Trustees Rowe/Stanhope moved/seconded to approve the Vouchers List.
 - **Motion carried unanimously.**
- Trustees Wilondek/Vester moved/seconded to approve the HR Report.
 - **Motion carried unanimously.**

New Business

- Trustees Stanhope/Wilondek moved/seconded to approve Board Policy 3-9 Residency Status. Discussion followed.
 - **Motion carried unanimously.**

Vice President Masau referred to Article 11 of the GFT collective bargaining agreement, reviewed the tenure package of instructor Jennifer Temple, and recommended that she be awarded tenure. Discussion followed.

- Trustees Rowe/Wilondek moved/seconded to accept the recommendation.
 - **Motion carried unanimously.**

Open Forum for Public Input

- Vice Chair Handran called for public input.
- Holly Dershem-Bruce stated this board meeting is her last as a full-time employee. She noted that the CJLE program is in its 50th year and she is glad to have guided it the last 25 years.

The meeting adjourned at 6:55 p.m.