
DCC Board of Trustees

Special Board Meeting Minutes

Meeting Date: July 21, 2025

Meeting Location: DCC Board Room

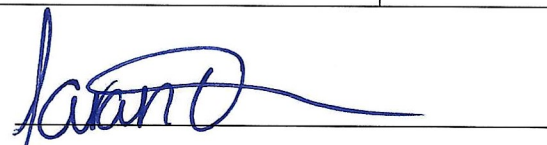
Approval: FINAL

Recorded By: BreAnn Miller

Attendance for the July 21, 2025, Board of Trustee Meeting

Name	Title/Organization	Present
Cindy Larsen	Chair	Yes
Sarah Thorson	Vice Chair	Yes
Gloria Garceau-Glaser	Trustee	No
Brendan Heidner	Trustee	Yes
Jordan Ulrich	Trustee - Elect	Yes
Sandy Johnson	Trustee	Yes
Lesley Gibbs	Trustee	Yes
Chad Knudson	President of DCC	Yes
BreAnn Miller	Interim Dean of Academic Affairs /DCC ALO	Yes
Becky Smith	Dean of Finance	Yes
Community Members		
Will Conley	Glendive Ranger-Review	Yes


Cindy Larsen, Chair


Sarah Thorson, Vice Chair

Dawson Community College

Special BOT Meeting

7.21.25

Meeting called to order by Chair Larsen at 4:34 pm.

Original purpose of the meeting was to look at bids for a new bus. July 7 was the opening day of the bid and when bids were due by. Contact with five contracts, none had been submitted. Reasoning was because there was not enough time to put a bid together. Extended to July 14, received four complying bids.

Recommendation by administration is to go with Davey 1.

Trustee Gibbs asked who inspects them. We get the bus for 30 days and if it is not to our standards we can send it back. She also asked about the low miles of the bus in question. The low miles on the bus is because it was a seasonal bus for transporting to a ski lodge.

Administration visited with Tim Lytle, one of the bus drivers, having a new bus isn't always the best option. Having something that is broken-in sometimes is the better option. Charles Phipps said that the two busses under consideration are both good options.

The new bus would not be available until November at the latest as it wouldn't go into production until it is ordered.

Trustee Heidner asked about the life expectancy of the bus. President Knudson stated that industry standard for chartering is 7 years, but those are ran all the time. A cruiser should be about 20 years.

Chair Larsen stated that this bid process was done really well. The administration was well prepared and made this process very smooth.

Trustee Thorson move and Trustee Garceau-Glaser seconded to approve the bid for Davey 1. Motion passed.

President Knudson reported that they reached an agreement with the GFT, but there is not a final copy at this time. That will come next week.

Dean Smith gave an update on the budget. We do have a little bit of a deficit, with \$274,000. With the size of budget we are working with, this is easy to adjust. We usually don't get final mil rates until August. All long-term debt on Toepke is paid off and this month is the last payment for the bus. We did finish the year in the black. Salaries does reflect what they should be going into the new academic year. Nobody is really overspending in their departments except for the business office. Budget is a preliminary document and more in-depth at the board retreat.

Asked about the audit and where we are with updated audits. If we get a motion going, we may be able to stay current in our audits.

Chairwoman Larsen Called for Public Comment. None was received.

Meeting Adjourned: 4:55 pm