

DCC Board of Trustees

Meeting Minutes

Meeting Date: June 28, 2025

Meeting Location: DCC Board Room

Approval: FINAL

Recorded By: BreAnn Miller

Attendance for the June 23, 2025, Board of Trustee Meeting

Name	Title/Organization	Present
Cindy Larsen	Chair	Yes
Sarah Thorson	Vice Chair	Yes
Gloria Garceau-Glaser	Trustee	No
Brendan Heidner	Trustee	Yes
Jordan Ulrich	Trustee - Elect	Yes
Sandy Johnson	Trustee	Yes
Lesley Gibbs	Trustee	Yes
Chad Knudson	President of DCC	Yes
Dennis Harp	DC Foundation	Yes
Daisy Nyberg	Interim Dean of People and Culture	Yes
BreAnn Miller	Interim Dean of Academic Affairs /DCC ALO	Yes
Joe Peterson	Athletic Director	Yes
Community Members		

Cindy Larsen, Chair

Sarah Thorson, Vice Chair

Board of Trustees Meeting

6.23.25

Meeting called to order by Chair Larsen at 5:37 pm.

- I. Introductions were made around the room.
- II. There is correspondence from NXT Gen Entertainment for a request to serve alcohol at their upcoming event in July. It will be a boxing event. Denny has been working with them to find an appropriate date. This will be a community event.
- III. Minutes of the last meeting. Co-Chair Changed to Vice-Chair. Thorson moved, Heidner seconded with the corrections. Motion carried to approve minutes.

IV. Reports:

President's Update: Issued an RFP in May for cleaning in the dorms, have hired Dust Bunnies and Honey-Dos. They are very efficient and very thorough. They have been able to clean carpet that was thought to need to be replaced. There are some student workers on campus to help with maintenance and painting. There are no other events planned for the summer that would require the dorms.

There are no other plans at this time for improvements on campus. We are awaiting movement on the front steps and the cement for the Buccaneer statue.

We have gotten responses and inquires about the RFP for the small bus. July 1 is when the bids open with a meeting to approve/accept a bid.

Cyber camp was successful with 20 students attending. Athletics had 24 men's teams that participated in the tournament. 189 kids for basketball camp. 22 women's teams for their camp. Saturday will be a volleyball tournament and baseball camp is happening this week. There were also around 30 participants in the referee camp.

Next month we will be hosting Miss Montana Volunteer. This is something that is usually held at DCHS, but with the construction going on there, they are coming to DCC. Set up is 9th-12th of July and the event will wrap up on the 20th.

President Knudson will be in Great Falls tomorrow for a system-wide meeting for workforce development trainings and programs. This is in an attempt to streamline. In July he will be attending a Mountain State President's event in Flagstaff, Arizona.

Prep day was held today with 18 attendees.

Department Reports:

Finance Committee:

1. Budget Preview: Becky gave a high overview of the start of the budget. It will be tight again this year with another reversion happening this year. There has been a lot of recalculations to the reversion formula, which makes this difficult to plan. The reversion is still being worked on as there is no tell on where we are. Waiting on HB 10 confirmation. We are getting the expense side refined down to where we think we are. Preliminary look of our revenue came in under-budget and expenses came in slightly under-budget as well. President Knudson's hope is the special meeting for the bus will also include budget information. All three community colleges are in the same boat with the reversion calculations.
2. Bus RFP included in President Knudson's update.

3. Edward Jones: Program Development Funds: Ullman fund had to be rebalance. Purchased CDs for 300,000 those came due. Cody Sevier from Edward Jones recommended on doing a rebalancing again. There was talk about bonds, but currently CDs are performing equal to bonds.
4. Vouchers are in the packet.

HR Committee: Did not meet. Chair Larson sent President Knudson's evaluation and would like those back by July 15th.

Dean Nyberg gave an update on the currently open positions:

Registrar: Interview later this week

Math Faculty: There have been many applicants.

Dawson Promise: Will post it as a part-time position.

Resident Director for Housing: Should have an answer by the end of the week after interviews.

Business Faculty: Offer was accepted and new person should be here by the middle of July.

Ag Faculty: Have extended an offer.

Many resignations with Virginia Boysun, Daneen Peterson, and Destini Hill.

Policy Committee: Did not meet.

V. Public Comment: None

VI. New Business:

1. Consider alcohol service request: Thorson mentioned that if we are going to continue to host events that are for-profit to ask for a cut of the bar. There is a very comprehensive rental agreement, President Knudson advised to this. Thorson asked if the Policy Committee can look into this. Most requests are internal and fundraising events. We currently charge for non-profit rental. Gibbs asked about insurance. This is explained in the letter that was submitted by NXT Gen. Chair Larsen said that with the MMA event, signage and law enforcement were in a plenty.

Thorson moved and Johnson seconded to approve the request. Heidner did say that this was something that could be looked at in the policy committee. President Knudson said that scheduling these events is tricky.

Gathering of the Gamers opted to not use the facilities this next year due to scheduling issues. We are bumping up against limitations.

Chair Larsen said that the understanding needs to be that to run our facilities costs money, which needs to be reflected on public use of the facilities.

Motion passed.

2. Set special board meeting to approve bus bid: Bids will open on the 1st. Having a quick turn-around does not allow for time for the college to vet the bids. This meeting will be combined with a budget update. The agreed upon time will be July 8th at 4:15 pm.
3. Set summer board convening date: July 30th was the date that was set for the summer board convening. The tentative start time will be at 9:00 am at Action.
4. Distribution from Program Development Funds: Authorization to drawdown the 300,000 that was budgeted, Gibbs moved, Johnson seconded. President Knudson explained the beginning and ending amount of what is pulled. Motion passed.

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5. Rebalance Program Development Funds: Thorson moved to rebalance the program development funds as Cody sees fit to allow for flexibility to what is appropriate targeting the 65/35 balance. Ulrich seconded. No discussion. Motion passed.
 - VII. Consent Items Heidner moved to approve consent items, Gibbs seconded. Motion passed.
 - VIII. Public comment was called, and there was none.

Meeting Adjourned: 6:25 pm

