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# DCC Board of Trustees

Meeting Minutes

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Meeting Date: April 28, 2025

Meeting Location: DCC Board Room

Approval: FINAL

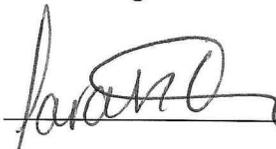
Recorded By: BreAnn Miller

Name	Title/Organization	Present
Cindy Larsen	Chair	Yes
Sarah Thorson	Vice Chair	No
Gloria Garceau-Glaser	Trustee	Yes
Brendan Heidner	Trustee	Zoom
Lesley Gibbs	Trustee	Yes
Sandy Johnson	Trustee	Yes
Chad Knudson	President of DCC	Yes
Becky Smith	Dean of Finance and Operations	No
Daisy Nyberg	Interim Dean of People and Culture	No
BreAnn Miller	Interim Dean of Academic Affairs /DCC ALO	Yes
Joe Peterson	Athletic Director	No
<b>Community Members</b>		
Will Conley	Ranger Review	Yes
Dennis Harp	DC Foundation	Yes
Christina Di Gangi	DCC Faculty	Zoom

Attendance for the April 28, 2025, Board of Trustee Meeting



Cindy Larsen, Chair



Sarah Thorson, Vice Chair

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Meeting called to order by Chair Larsen at 5:31 pm.

- I. **Introductions** were made around the room.
- II. **Correspondence** from Glendive Medical Center for an alcohol waiver request to serve alcohol for the Grill and Chill Event on May 30, 2025. President Knudson added that the set-up is in the lobby and not the gym floor.
- III. **Minutes** of the regular board meeting of March 24, 2025 moved by Trustee Garceau-Glaser seconded by Trustee Gibbs. Minutes approved.

IV. **Reports:**

**Joel Beaver ASB** President gave a campus update. At semester there were a number of students who left at that time, leaving four students to carry on. With that, they have been able to still offer many campus events. The most recent event that was held was a kickball tournament held at the softball field. There were about 100 students that were able to enjoy food and friendship. This week is a busy week with graduation. They will be funding a project through the education department that will allow for photos to be hung up around campus. The ASB Awards Banquet is Tuesday, May 6<sup>th</sup>. This is an awards banquet for athletics and academics followed by a dance for the students. He also gave an update about Baseball with a new coach and low numbers. This is the first time in a number of years that the baseball team has won more than 20 games.

**President Knudson update:** It has been a busy month. There was a very successful BB Gun Tournament that was held in Toepke. The group did a great job and had a lot of help. The Mid-Cycle visit was held. The report was included in the packet. The Commission will review this report along with our self-evaluation and will give their update of the recommendations. There were many areas that the college is doing well. One major area that the college needs to improve of is institutional research. We are stretched thin with our resources. The following week we had a delegation from OCHE that visited campus. Ange DeWolf-King spoke to students and faculty about transferability across the MUS system and advising. It was a great opportunity to visit about the challenges of advising students to prepare them for the next step. Angela McClain was also on campus. Dr. Trisha Siefert was on campus to sign an MOU and 2+2 agreement for education. She also announced a Buccaneer to Bobcat scholarship for students to go from DCC to MSU. President Knudson also signed a Memorandum of Understanding establishing the Six Institution Alliance for Teaching, a partnership through the University of Montana that would allow students to earn their four-year teaching degree without leaving the Dawson Campus. There is also a one-pager in the packet that is being sent to the Board of Regents.

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In Interim-Dean Nyberg's absence, President Knudson updated on HR. Denny Malone has verbally accepted the Campus Property Coordinator and will start on May 1<sup>st</sup>. Destini Hill will be moving from full-time to part-time. Jennifer Weeding was not renewed on her contract. There have been many applicants for the Agriculture and Business openings.

Graduation is on May 9<sup>th</sup>. There is a rehearsal on the 8<sup>th</sup> at noon. Board meets in the Library at 5:15 to prepare for line-up.

Jenzabar is continuing to be a huge lift on campus. They are starting to schedule meetings for the spring of 2026. They were able to roll-over all of the information from Banner to Jenzabar so that they may begin mapping.

**GFT/DCC bargaining update:** There has not been much headway made. The field rep for MFPE will be here tomorrow to hopefully help get things moving. There has been a struggle to start moving in the same direction. Structural ideas have been shared at the table, but nothing financially.

A question was asked about filling the Assistant to the President. With the Campus Properties Coordinator, this will hopefully fill up those gaps. The only major area that has been a struggle is Board duties.

**Finance committee:** Talked about the budget. It is off to a slow start because of the audit and Jenzabar duties. Dean Smith has sent delayed information to the auditors. Vouchers are included in the packet. Trustee Gibbs asked about efforts to gather student payment this year. We have been diligent in collecting that money this year, so we have not added to the problem. Trustee Gibbs also asked what we do to follow-up on past payments. We cannot hold a student's transcript for non-payment, but we can put on the transcript that the student does have a debt to our institution. We do not allow students to register for classes at DCC if there is an outstanding bill. President Knudson noticed an error in the vouchers of page 25-26.

**HR:** Given that Interim Dean Nyberg is absent, President Knudson updated in his report.

**Policy:** Did not meet.

V. **Public comment:** None

VI. **New Business:**

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Alcohol waiver request by GMC for May 30, 2025. Trustee Johnson moved, Trustee Garceau-Glaser seconded. Motion Carried. Trustee Gibbs abstained.

VII. **Consent Items:** Trustee Gibbs moved, seconded by Trustee Johnson. Passed

VIII. **Public Input** on any Dawson Issues: None

President Knudson added that one thing that came up from the Mid-Cycle visit was with our mission and strategic priorities. This was supposed to be a 3-year plan and we need to have a well-documented plan of what we would like to do to approach these items. They do not need to change, but updates could be made. Chair Larsen wondered if it is something that should be put on a board calendar to review and visit every year. It is something to think about.

Meeting Adjourned: 6:17 pm