
DCC Board of Trustees

Board Meeting Minutes

Meeting Date: August 25, 2025

Meeting Location: DCC Board Room

Approval: FINAL

Recorded By: Daisy Nyberg

Attendance for the August 25, 2025, Board of Trustee Meeting

Name	Title/Organization	Present
Cindy Larsen	Chair	Yes
Sarah Thorson	Vice Chair	Yes
Gloria Garceau-Glaser	Trustee	Yes
Brendan Heidner	Trustee	Yes
Sandy Johnson	Trustee	No
Lesley Gibbs	Trustee	Yes
Chad Knudson	President of DCC	Yes
Becky Smith	Dean of Finance and Operations	Yes
Daisy Nyberg	Dean of People and Culture	Yes
BreAnn Miller	Interim Dean of Academic Affairs /DCC ALO	Yes
Community Members		
Jamie Crisafulli	Ranger Review	Yes
Jon Fitch	Dawson County Resident	Yes
Dennis Harp	DC Foundation	Yes



 Cindy Larsen, Chair



 Sarah Thorson, Vice Chair

**Dawson Community College Board of Trustees
Minutes of the Regular Board Meeting
Monday, August 25, 2025, at 5:35 pm
Recorded by Daisy Nyberg**

From 5:20 p.m. to 5:35 p.m. a Hearing on Permissive Medical Levy was held. Chair Larsen called for comments multiple times with no comments being shared.

Chair Larsen called the meeting to order at 5:35 p.m.

I. Introductions

Chair Larsen called for introductions. Introductions were made around the room.

II. Correspondence

A letter from Dawson College Foundation requesting to serve alcohol at the Foundation Bash.

III. Minutes

Trustee Thorson moved and Trustee Gibbs seconded the motion to approve the Special Board minutes on July 21, 2025. There were no corrections and the motion passed.

Trustee Heidner moved and Trustee Thorson seconded the motion to approve July 30, 2025, Summer Board Retreat. The motion passed.

Trustee Garceau-Glaser moved and Trustee Heidner seconded to approve the minutes from July 28, 2025, regular board meeting. The motion passed.

IV. Reports

• **President's Update:**

President Knudson reviewed the month of August. On Saturday (Move-In) we had good weather with a steady flow of students. We have two (2) rooms out of service. There are still students moving in. Only one (1) unhappy parent on move-in day, but we were able to make the situation better/positive. DCC's enrollment in the Welding program went from 14 to 20 students and there will possibly be night classes. Today was freshman orientation and some advisors had a lot of advisees and other team members jumped in and helped with advising. Tomorrow is the all-student orientation. This new bus will arrive this Thursday. We had a good In-Service last week with Friday being off campus. President Knudson stated he received positive feedback on discussions around the funding formula, etc. The Community BBQ is August 27, 2025, at 5:00 p.m. and we are still in need of board members to grill. There is a Class C Volleyball tournament on the 30th. Dean Nyberg gave a quick overview of the Community BBQ. Discussion regarding the concessions. Friends of Makoshika are working with the Campus Property Coordinator, Denny Malone to handle the concessions. President Knudson stated that the Pamela Harr "Buccaneer" statute concrete podium and new steps were all donated. We are exploring options to for the cost of the railing around the statute. September 6, 2025, the Regatta will occur. We will be missing some students. Chairperson Larsen asked how many Board of Trustee members will be at the Regatta.

Trustee Ulrich, Trustee Thorson (is a maybe), Trustee Johnson, Dennis Harp (Foundation Director) stated they will be there. Discussion regarding Breakfast.

- **Department Reports:**

Reports were included in the packet for review.

Trustee Thorson praised the Parapathways Program and asked Director Miller to share the numbers of this program. There are 575 total users for the SPEDTECH program; 307 (SPEDTECH), 117 completing Level I with 6,000 modules and 4,500 hours. On Wednesday, Director Miller stated that the first class will start with 37 enrolled students as of this morning. The cap is 50 for these classes. There are six (6) paras from Sideny that wish to fully enroll in classes and finish their associates degree at DCC. We have at least one (1) person/student in 42 counties out of the 56 counties. The courses are asynchronous and online for 8 weeks.

- **Finance Committee**

Dean Smith did not report in lieu of the Mill Levy on the agenda. There was a special Board Meeting in lieu of the finance Committee.

Human Resource Committee

No meeting was held in August. Dean Nyberg gave the HR update as the HR report was not included in the pack. HR is working to finalize hiring for the Dawson Promise part-time position; continuing interviews for math position with a goal to hire by January; continuing interviews for the registrar position; and posting a job for a throws coach for track.

Policy Committee

Trustee Heidner reviewed the facility use regarding alcohol and discussed a procedural change.

V. Public Comment

Board Chair Larsen called three (3) times for public comment. There was none.

VI. New Business

Discussion regarding revenue sharing for alcohol sales at events with DCC recommending a flat rate fee in addition to facility fees rather than a percentage of revenue. Then a review of the fiscal year 2026 mil levy proposals. There was slight increase in the number of mills, the value of each mil decreased, requiring more mills to raise the same amount of money.

- Trustee Thorson moved to approve the General Levy at 52.03 mills. Trustee Heidner seconded. Trustee Garceau-Glaser asked for clarification. The motion passed unanimously.
- Trustee Gibbs moved additional mil levies of 6.95 mills Trustee Thorson seconded. The motion passed unanimously.
- Trustee Garceau-Glaser moved to pass the Permissive Medical Levy of 11.97 mills. Trustee Ulrich seconded. The motion passed unanimously.
- Trustee Heidner moved and Trustee Gibbs seconded to pass the Retirement Levy of 25.41 mills. The motion passed unanimously.
- Trustee Thorson moved and Trustee Gibbs seconded the Adult Education Levy of 5.09 mills. The motion passed unanimously.

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- Trustee Thorson moved and Trustee Ulrich seconded to accept the Dawson College Foundation request for alcohol at the bash. The motion passed unanimously.

VII. **Consent Items**

Trustee Garceau-Glaser moved to approve the consent items distributed in the Board Packet. Trustee Thorson seconded the motion. The motion carried unanimously.

VIII. **Press Releases are forwarded to Board members as they are issued.**

Open Forum for Public Input on Dawson Community College Issues.

Board Chair Larsen called for public comment three (3) times. There were no comments.

Meeting adjourned at 6:15 p.m.