

# CP 6-1: Vehicle Use Procedure

---

COLLEGE PROCEDURES CP 6-1

APPROVED: December 16, 2013

EFFECTIVE: December 16, 2013

REFERENCES: BP 6-1

---

Prior to the loan of a bus for use by other organizations, the Executive Director of Business and Finance is required to secure written approval from the college's insurance carrier. Without such an approval, college buses are ineligible for loan. In emergency situations, the Executive Director of Business and Finance is authorized to secure verbal approval from the insurance carrier.

---

SCOPE        These procedures apply to Dawson Community College.

---

History: 1/28/2002