

# MONTANA PARA PATHWAYS

## LEVEL 2 CHEAT SHEET



The application and all required forms for Level 2 can be found using this QR Code.

### 1,000 hours Employment Verification

To be eligible for Level 2 tuition payment, you must have worked for at least 1,000 hours as a para in a Montana district.

To verify your hours, navigate to DCC's Level 2 webpage using the QR code above.

You must fill out the top of this form, and then have a *superintendent, principal, or special education director* initial were indicated.

Finally, you will upload this form as part of the application to DCC. There is no need to email it - we will get it when you apply!

Not all 1,000 hours need to be in Special Education; you simply need to work with a student who had disabilities for at least part of your workday to qualify for this program.

### Apply

Use the unique DCC application for the parapathways program found on the Level 2 webpage. Use the QR code above to navigate to this page.

Before applying, make sure you have:

- Completed all 40 required Level 1 modules
- Completed the 1,000 hours verification form
- Gathered an electronic copy of your immunizations- these are required.

The application will not automatically enroll you in courses.

### Next Steps

Once you have applied, you will receive a confirmation email. Once your application has been processed, you will received a *conditional acceptance* email, if you are accepted. This email will explain all important dates, such as optional virtual orientation dates, class start dates, and add/drop dates.

In early August, you will receive an email asking if you would like to declare enrollment. *You will not be enrolled unless you declare your enrollment at this time.*

If you declare, you will receive further steps to access courses.