**Consumer Information Directory**

Dawson Community College Consumer Information Directory is designed as a quick reference tool for school personnel, prospective students and their families and other consumers. It is updated annually.

Contact us by phone, email or fax:

Toll Free: 1-800-821-8320 Office Hours: M - F 8:00am - 5:00pm

Direct: (406) 377-3396 Summer Hours: M - F 8:00am - 5:00pm

Fax: (406) 377-8132 Director Financial Aid: Justin Beach (406) 377-9410

Email: www.dawson.edu Registrar: Virginia Boysun (406) 377-9404

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| **General Institutional Information** | | | | | |
| **Disclosure** | **Disclosure**  **Recipient** | **When** | **Location of Disclosure** | **Office Contact** | **Last Updated** |
| **Privacy of Student Records** | | | | | |
| **FERPA Rights** | Parents of students currently in attendance or eligible students currently in attendance  [34 CFR 668.41(c)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41); [34 CFR Part 99](https://www.ecfr.gov/current/title-34/subtitle-A/part-99?toc=1) | Annually | [Academic Catalog pg 31,32](https://www.dawson.edu/current-students/academic-resources/catalogs.html)  [Family Education Rights and Privacy Act (FERPA)](https://www.dawson.edu/future-students/parent-and-counselor-resources.html) | Registration | 03/16/2022 |
| **Admission/Readmission policies and procedures** | Enrolled student, prospective students, & public | Made available through appropriate publications, mailings, or electronic media | [Academic Catalog](https://www.dawson.edu/current-students/academic-resources/catalogs.html) pg 6  [Future Students](https://www.dawson.edu/future-students/apply/admission-requirements.html) | Registration | 03/16/2022 |
| **Facilities and Services for Students With Disabilities** | | | | | |
| **Services and facilities for students with disabilities** | Enrolled and prospective students  [34 CFR 668.41 (a)-(d)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41); [34 CFR 668.43](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.43); [34 CFR 668.231](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-O/section-668.231) | Made available through appropriate publications, mailing, or electronic media | [Academic Catalog pg 26,27](https://www.dawson.edu/current-students/academic-resources/catalogs.html)  [Request for Disability Accommodation](https://www.dawson.edu/future-students/accessibility.html) | Vice President Academic & Student Success | 03/16/2022 |
| **Student Diversity** | | | | | |
| **Diversity of student body**  **Diversity of student body for Pell Grant recipients** | Enrolled and prospective students  [*DCL GEN 08-12*](https://studentaid.gov/) | Made available through appropriate publications, mailings, or electronic media | [IPEDS Data Center](http://nces.ed.gov/ipeds/datacenter/institutionprofile.aspx?unitId=acb3abacb2b4)  [College Navigator](http://nces.ed.gov/collegenavigator/) | Institutional Research | 03/16/2022 |

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| **General Institutional Information** | | | | | |
| **Disclosure** | **Disclosure**  **Recipient** | **When** | **Location of Disclosure** | **Office Contact** | **Last Updated** |
| **Price of Attendance** | | | | | |
| **Cost of attending**  **the institution** | Enrolled and prospective students  [34 CFR 668.41(a) – (d)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41); [34 CFR 668.43](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.43) | Made available through appropriate publications, mailings, or electronic media | [Tuition & Fees](https://www.dawson.edu/cost-affordability/tuition-and-fees.html)  [Financial Aid Estimated Cost of Attendance](https://www.dawson.edu/cost-affordability/estimated-cost-of-attendance.html) | Financial Aid and Scholarships | 03/16/2022 |
| **Net Price Calculator** | | | | | |
| **Net Price Calculator** | Enrolled and prospective students, their families, and other consumers  [20 U.S.C. 1015a(a)](http://uscode.house.gov/view.xhtml?req=(title:20%20section:1015%20edition:prelim)%20OR%20(granuleid:USC-prelim-title20-section1015)&f=treesort&edition=prelim&num=0&jumpTo=true)*;* [20 U.S.C. 1015a(h)](http://uscode.house.gov/view.xhtml?req=(title:20%20section:1015%20edition:prelim)%20OR%20(granuleid:USC-prelim-title20-section1015)&f=treesort&edition=prelim&num=0&jumpTo=true)*;* *DCL* [*GEN*](https://studentaid.gov/) *08-12* | On-going | [Financial Aid and Scholarships](https://www.dawson.edu/cost-affordability/financial-aid.html) | Financial Aid and Scholarships | 03/16/2022 |
| **Refund Policy and Requirements for Withdrawal and Return of Federal Financial Aid** | | | | | |
| **Refund policies** | Enrolled and prospective students  [34 CFR 668.41(a) –(d)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41); [34 CFR 668.43](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.43) | Made available through appropriate publications, mailings, or electronic media | [Academic Catalog](https://www.dawson.edu/current-students/academic-resources/catalogs.html)  pg 12,13 | Financial Aid and Scholarships  Business Services | 03/16/2022 |
| **Official withdrawal procedures** | Enrolled and prospective students  [34 CFR 668.41(a) –(d)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41); [34 CFR 668.43](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.43) | Made available through appropriate publications, mailings, or electronic media | [Student Handbook](https://www.dawson.edu/current-students/student-success/student-handbook.html) | Admissions and Registration | 03/16/2022 |
| **Return of Title IV requirements** | Enrolled and prospective students  [34 CFR 668.41(a) –(d)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41); [34 CFR 668.43](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.43) | Made available through appropriate publications, mailings, or electronic media | [Return of Title IV](https://www.dawson.edu/cost-affordability/financial-aid.html/title/return-of-title-iv-funds) | Financial Aid and Scholarships | 03/16/2022 |

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| **General Institutional Information** | | | | | |
| **Disclosure** | **Disclosure**  **Recipient** | **When** | **Location of Disclosure** | **Office Contact** | **Last Updated** |
| **Transfer of Credit Policies and Articulation Agreements** | | | | | |
| **Transfer credit policies** | Enrolled and prospective students  [34 CFR 668.43](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.43) | Made available through appropriate publications, mailings, or electronic media | [Academic Catalog](https://www.dawson.edu/current-students/academic-resources/catalogs.html)  pg 41 | Registration | 03/21/2022 |
| **Articulation Agreements** | Enrolled and prospective students  [34 CFR 668.43](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.43) | Made available through appropriate publications, mailings, or electronic media | [Academic Catalog](https://www.dawson.edu/current-students/academic-resources/catalogs.html), pg 41  [Transfer information and 2+2 Articulation Agreements](https://www.dawson.edu/future-students/transfer-concentrations/transfer-concentrations/transfer-concentrations.html) | Registration | 03/21/2022 |
| **Campus Security Policies, Crime Statistics, and Crime Log** | | | | | |
| **Annual security report** | Enrolled and prospective students, current and prospective employees, and ED  [34 CFR 668.41(a)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41); [34 CFR 668.41(e)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41); [34 CFR 668.46](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.46); [34 CFR Part 668 Subpart D, Appendix A](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.46) | Enrolled students and current employees: Annually by October 1  Prospective students and employees: Upon request | [Student Safety and Campus Security](https://www.dawson.edu/about/campus-security.html) | Vice President  Academic & Student Affairs | 03/21/2022 |
| **Crime log**  **NOT REQUIRED PER SECTION 668.46** | Anyone regardless of whether associated with the institution  [34 CFR 668.41(a)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41); [34 CFR 668.41(e)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41); [34 CFR 668.46](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.46); [34 CFR Part 668 Subpart D, Appendix A](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.46) | Portion of log for most recent 60-day period: Upon request during normal business hours  Portion of log older than 60 days: Within 2 business days of request | [Student Safety and Campus Security](https://www.dawson.edu/about/campus-security.html) | Vice President  Academic & Student Affairs | 03/21/2022 |
| **Emergency response and evacuation procedures** | Enrolled and prospective students, current and prospective employees, and ED  [34 CFR 668.41(a)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41); [34 CFR 668.41(e)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41); [34 CFR 668.46](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.46); [34 CFR Part 668 Subpart D, Appendix A](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.46) | Enrolled students and current employees: Annually by October 1  Prospective students and employees: Upon request | [Student Safety and Campus Security](https://www.dawson.edu/about/campus-security.html) | Vice President  Academic & Student Affairs | 03/21/2022 |
| **Emergency notification** | Campus community  [34 CFR 668.41(a](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41)); [34 CFR 668.41(e)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41); [34 CFR 668.46](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.46); [34 CFR Part 668 Subpart D, Appendix A](https://www.ecfr.gov/current/title-347&idno=34) | If immediate threat to the health or safety of students or employees occurring on campus  Must provide adequate follow-up information as needed | [Student Safety and Campus Security](https://www.dawson.edu/about/campus-security.html) | Vice President  Academic & Student Affairs | 03/21/2022 |

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| **General Institutional Information** | | | | | |
| **Disclosure** | **Disclosure**  **Recipient** | **When** | **Location of Disclosure** | **Office Contact** | **Last Updated** |
| **Fire log** | Anyone regardless of whether associated with the institution  [34 CFR 668.49(d)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.49) | Portion of log for most recent 60-day period: Upon request during normal business hours  Portion of log older than 60 days: Within 2 business days of request | [Student Safety and Campus Security](https://www.dawson.edu/about/campus-security.html) | Vice President Academic & Student Affairs | 03/21/2022 |
| **Fire safety report** | Enrolled and prospective students, current and prospective employees, and ED  [34 CFR 668.41(a)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41); [34 CFR 668.41(e)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41); [34 CFR 668.46](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.46); [34 CFR Part 668 Subpart D, Appendix A](https://www.ecfr.gov/current/title-347&idno=34) | Enrolled students and current employees: Annually by October 1  Prospective students and employees: Upon request  ED: Date specified in ED letter to institution’s president and chief executive officer | [Student Safety and Campus Security](https://www.dawson.edu/about/campus-security.html) | Vice President Academic & Student Affairs | 03/21/2022 |
| **Missing student notification policies and procedures** | Enrolled and prospective students, current and prospective employees, and ED  [34 CFR 668.41(a)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.49); [34 CFR 668.46(b)(14)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.46); [34 CFR 668.46(h)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.46) | Enrolled students and current employees: Annually by October 1  Prospective students and employees: Upon request  ED: Date ED specifies in annual letter to institution’s president or chief executive officer | [Student Handbook](https://www.dawson.edu/current-students/student-success/student-handbook.html/title/campus-security) | Vice President Academic & Student Affairs | 03/21/2022 |
| **Missing student notification** | Contact person if one designated, missing student’s parent or guardian if student is under 18 years old and not emancipated, and local law enforcement agency with jurisdiction in the area | Within 24 hours of determination student is missing | [Student Handbook](https://www.dawson.edu/current-students/student-success/student-handbook.html/title/campus-security) | Vice President Academic & Student Affairs | 03/21/2022 |

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| **General Institutional Information** | | | | | |
| **Disclosure** | **Disclosure**  **Recipient** | **When** | **Location of Disclosure** | **Office Contact** | **Last Updated** |
| **Timely warning** | Campus community  [34 CFR 668.41(a)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41#p-668.41(a)); [34 CFR 668.41(e)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41#p-668.41(a)); [34 CFR 668.46;](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.46) [34 CFR Part 668 Subpart D, Appendix A](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41) | Occurrence of crime reported to campus security authorities or local police agencies that institution considers to represent a threat to students and employees | [Student Safety and Campus Security](https://www.dawson.edu/about/campus-security.html) | Vice President Academic & Student Affairs | 03/21/2022 |
| **Registered sex offenders information** | Enrolled and prospective students, current and prospective employees, and ED | Enrolled students and current employees:Annually by October 1  Prospective students and employees: Upon request  ED: Date ED specifies in annual letter to institution’s president or chief executive officer | [Violent Offender Registry](http://doj.mt.gov/svor/) | Vice President Academic & Student Affairs | 03/21/2022 |
| **Outcome of institutional disciplinary proceedings against alleged perpetrator of a crime of violence or non-forcible sex offense** | Alleged victim or next of kin if alleged victim is deceased | Upon written request | Vice President  Academic & Student Affairs | Vice President  Academic & Student Affairs |  |
| **Educational Program/Instructional Facilities/Faculty** | | | | | |
| **Academic programs, facilities, and instructional personnel** | Enrolled and prospective students  [34 CFR 668.41(a) –(d)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41); [34 CFR 668.43](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.43) | Made available through appropriate publications, mailings, or electronic media | [Academic Catalog](https://www.dawson.edu/current-students/academic-resources/catalogs.html) | Registration  Vice President  Academic & Student Affairs | 03/21/2022 |
| **Course schedule information** | Bookstore operated by, in a contractual relationship with, or otherwise affiliated with the institution  DCL GEN 08-12 | Upon request | [Class Schedule](https://webprocess.umt.edu:7800/PRDD/bwckschd.p_disp_dyn_sched) | Registration &  Vice President  Academic & Student Affairs | 03/21/2022 |

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| **Transfer of Credit Policies and Articulation Agreements** | | | | | |
| **Textbook cost savings programs** | Enrolled students  ([20 U.S.C. 1015b](http://uscode.house.gov/view.xhtml?req=(title:20%20section:1015%20edition:prelim)%20OR%20(granuleid:USC-prelim-title20-section1015)&f=treesort&edition=prelim&num=0&jumpTo=true)); HEOA amendment effective July 1, 2010; [DCL GEN 08-12](https://studentaid.gov/) | Institution is encouraged, not required, to disseminate information |  |  |  |
| **Textbook Pricing Info.** | Enrolled students | Each academic period | Textbook pricing is available the [*DCC Campus Store*](https://www.dawson.edu/current-students/campus-store.html) |  | 03/21/2022 |
| **Accreditation, Approval, and Licensure of Institution and Programs** | | | | | |
| **Accreditation and licensing of the institution** | Enrolled and prospective students  [34 CFR 668.41(a) –(d);](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41#p-668.41(a)) [34 CFR 668.43](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.43) | Made available through appropriate publications, mailings, or electronic media | [Accreditation](https://www.dawson.edu/about/accreditation-and-institutional-assessment.html) | Vice President  Academic & Student Affairs | 03/21/2022 |
| **Foreign gifts or contracts worth more than $250,000 within a calendar year** | Department of Education (ED) and the public | Report to ED by the earlier of 1/31 or 7/31, after the receipt of the gift(s) or the contract date; must make report available for public inspection and copying during business hours | NA | Foundation |  |
| **Copyright Infringement-Policies and Sanctions/Computer Use and File Sharing** | | | | | |
| **Copyright and peer-to-peer file sharing issues** | Enrolled and prospective students  [34 CFR 668.43(a)(10](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.43)) | Made available through appropriate publications, mailings, or electronic media | [Information Technology](https://www.dawson.edu/current-students/academic-resources/computer-services.html) | Information Technology, | 03/21/2022 |

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| **Teacher Preparation Program Report** | | | | | |
| **Teacher Education Preparation Program Report** | Title II Report Card  [20 U.S.C. 1022d-1022g](http://uscode.house.gov/view.xhtml?req=(title:20%20section:1022%20edition:prelim)%20OR%20(granuleid:USC-prelim-title20-section1022)&f=treesort&edition=prelim&num=0&jumpTo=true); [DCL GEN 08-12](https://studentaid.gov/) | Provide Report to general public | NA |  |  |
| **Teacher Education for College and Higher Education (TEACH Grant) Exit Counseling** | TEACH Grant recipients | Shortly before student ceases attendance, or within 30 days of leaving school, withdrawing from a TEACH Grant eligible program, or completing correspondence, or study abroad program | NA |  |  |
| **TEACH Grant initial counseling** | First-time TEACH Grant recipients | Prior to first disbursement of first TEACH Grant | NA |  |  |
| **TEACH Grant subsequent counseling** | Prior TEACH Grant recipients | Prior to first disbursement of each subsequent TEACH Grant | NA |  |  |
| **Student Financial Assistance** | | | | | |
| **Available financial aid** | Enrolled and prospective students  [34 CFR 668.41 (a)-(d),](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41#p-668.41(a)) [34 CFR 668.42](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.42)[, 34 CFR 668.43](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.43) | Information must be readily available | [Types of Financial Aid](https://www.dawson.edu/cost-affordability/financial-aid.html/title/types-of-financial-aid) | Financial Aid and Scholarships | 03/21/2022 |
| **State grant assistance** | All enrolled eligible student borrowers | Timely so borrower can apply for available state aid | [Types of Financial Aid](https://www.dawson.edu/cost-affordability/financial-aid.html/title/types-of-financial-aid) | Financial Aid and Scholarships | 03/21/2022 |
| **Rights and responsibilities of financial aid recipients** | Enrolled and prospective students | Made available through appropriate publications, mailings, or electronic media | [Rights and Responsibilities](https://www.dawson.edu/cost-affordability/financial-aid.html/title/financial-aid-requirements-rights-responsibilities) | Financial Aid and Scholarships | 03/21/2022 |
| **Satisfactory Academic Progress (SAP)** | Enrolled and prospective students | Made available through appropriate publications, mailings, or electronic media | [Satisfactory Academic Progress Policy](https://www.dawson.edu/cost-affordability/financial-aid.html/title/financial-aid-satisfactory-academic-progress) | Financial Aid and Scholarships | 03/21/2022 |

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| **Verification requirements** | Applicants selected for verification | Timely so applicant can complete verification by verification deadline | [Verification Process](https://www.dawson.edu/cost-affordability/financial-aid.html/title/verification-process) | Financial Aid and Scholarships | 03/21/2022 |
| **Penalties for Drug Violations** | A separate, clear and conspicuous written notice provided to each student  [34 CFR 668.40](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-C/section-668.40) ; [DCL GEN 08-12](https://studentaid.gov/) | Information provided to each student | [Loss of Student Eligibility for Federal Aid due to Drug Conviction](https://www.dawson.edu/cost-affordability/financial-aid.html/title/loss-of-student-eligibility-for-federal-aid-due-to-drug-conviction) | Financial Aid and Scholarships | 03/21/2022 |
| **Student Loan Information** | | | | | |
| **Entrance Counseling-Direct Loans** | All “first-time” graduate PLUS borrowers and all “first-time” borrowers of Direct Subsidized Loan or Direct Unsubsidized Loan  [34 CFR 685.304(a)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-685/subpart-C/section-685.304) | Prior to first disbursement of loan proceeds | [Financial Aid and Scholarships, Loan Counseling](https://www.dawson.edu/cost-affordability/financial-aid.html/title/loan-counseling) | Financial Aid and Scholarships | 03/21/2022 |
| **Exit counseling-Title**  **IV loan programs** | All student borrowers of a loan made under the Federal Perkins Loan, Direct Loan, or Federal Family Education Loan (FFEL) programs  [34 CFR 685.304(b](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-685/subpart-C/section-685.304)); [34 CFR 668.42](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.42); [34 CFR 674.42(b)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-674/subpart-C/section-674.42) | Shortly before the borrower ceases at least half-time enrollment, or within 30 days of the borrower leaving school or completing correspondence or study abroad program | [Financial Aid and Scholarships, Loan Counseling](https://www.dawson.edu/cost-affordability/financial-aid.html/title/loan-counseling) | Financial Aid and Scholarships | 03/21/2022 |
| **Institutional Code of Conduct** | Published on website  All institutional employees and officers with Title IV loan responsibilities must be annually informed  [34 CFR 601.2](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-601/subpart-A/section-601.2); [34 CFR 601.21](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-601/subpart-C/section-601.21); [34 CFR 668.14(b)(27)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-B/section-668.14#p-668.14(b)(27)) | Annually | [Code of Conduct](https://www.dawson.edu/cost-affordability/financial-aid.html/title/code-of-conduct) | Financial Aid and Scholarships | 03/21/2022 |

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| **General Institutional Information** | | | | | |
| **Disclosure** | **Disclosure**  **Recipient** | **When** | **Location of Disclosure** | **Office Contact** | **Last Updated** |
| **Preferred lender list and disclosures** | Enrolled students and their families  [34 CFR 601.2](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-601/subpart-A/section-601.2); [34 CFR 601.21](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-601/subpart-C/section-601.21); [34 CFR 668.14(b)(28)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-B/section-668.14" \l "p-668.14(b)(28)) | For any year in which a preferred lender arrangement exists with a private education loan lender, must annually compile and make available. | Students are free to borrow from any lender they wish. | Financial Aid and Scholarships | 03/21/2022 |
| **Lender assistance in preparing educational counseling, financial literacy, or debt management materials** | Education loan borrowers | At time educational counseling, financial literacy, or debt materials provided |  | Financial Aid and Scholarships |  |
| **Code of conduct if participate in Title IV loan program** | All institutional employees and officers with Title IV loan responsibilities  [34 CFR 601.2](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-601/subpart-A/section-601.2); [34 CFR 601.21](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-601/subpart-C/section-601.21); [34 CFR 668.14(b)(27)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-B/section-668.14" \l "p-668.14(b)(27)) | Annually | [Federal Loan Program Code of Conduct](https://www.dawson.edu/cost-affordability/financial-aid.html/title/federal-loan-program-code-of-conduct) | Financial Aid and Scholarships | 03/21/2022 |
| **Education loan disclosures if preferred lender arrangement exists** | Enrolled and prospective students and their families | Annually so students or their families can take the information into account before selecting a lender or applying for an education loan (see Federal Register, 7/28/09, p. 37439) | NA | Financial Aid and Scholarships |  |
| **Private education loan disclosures if provide information about a private education loan from a lender to a prospective borrower** | Prospective private education loan borrower  [34 CFR 601.2](http://www.ecfr.gov/cgi-bin/text-idx?c=ecfr&SID=a4f397ff686f45dfd8c5500757190bd9&rgn=div8&view=text&node=34:3.1.3.1.2.1.23.2&idno=34); [34 CFR 601.11](http://www.ecfr.gov/cgi-bin/text-idx?c=ecfr&SID=a4f397ff686f45dfd8c5500757190bd9&rgn=div8&view=text&node=34:3.1.3.1.2.2.23.2&idno=34); [34 CFR 601.30](http://www.ecfr.gov/cgi-bin/text-idx?c=ecfr&SID=a4f397ff686f45dfd8c5500757190bd9&rgn=div8&view=text&node=34:3.1.3.1.2.4.23.1&idno=34); [34 CFR 668.14(b)(29)](http://www.ecfr.gov/cgi-bin/text-idx?c=ecfr&SID=a4f397ff686f45dfd8c5500757190bd9&rgn=div8&view=text&node=34:3.1.3.1.34.2.39.4&idno=34) | When providing private education loan information from a lender so borrower can take the information into account before selecting a lender or applying for a private education loan | NA | Financial Aid and Scholarships |  |

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| **General Institutional Information** | | | | | |
| **Disclosure** | **Disclosure**  **Recipient** | **When** | **Location of Disclosure** | **Office Contact** | **Last Updated** |
| **Code of conduct if preferred lender arrangement** | All employees and officers of the institution and of institution-affiliated organization(s) with responsibilities with respect to private education loans | Annually | NA |  |  |
| **Preferred lender arrangement annual report** | ED, enrolled and prospective students and their families, and the public  [34 CFR 601.2;](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-601/subpart-A/section-601.2) [34 CFR 601.10](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-601/subpart-B/section-601.10); [34 CFR 601.12](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-601/subpart-B/section-601.12); [34 CFR 601.20](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-601/subpart-C/section-601.20); [34 CFR 601.21](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-601/subpart-C/section-601.21) | ED: TBD  Others: Upon request | NA |  |  |
| **Direct Loan model disclosure form** | Enrolled and prospective students and their families | When providing information about a private education loan; otherwise must make available upon request. | [Financial Aid and Scholarships](https://www.dawson.edu/cost-affordability/financial-aid.html/title/loans) | Financial Aid and Scholarships | 03/21/2022 |
| Health and Safety | | | | | |
| **Drug and alcohol abuse prevention program information** | Enrolled students, employees, ED, and the public  [34 CFR 86](https://www.ecfr.gov/current/title-34/subtitle-A/part-86) | Distributed to enrolled students and employees: Annually  ED and public: Upon request | [Student Handbook](https://www.dawson.edu/current-students/student-success/student-handbook.html/title/health-information) | Associate Dean of Student Success | 03/21/2022 |
| **Drug-free workplace statement** | Employees  [34 CFR 86](https://www.ecfr.gov/current/title-34/subtitle-A/part-86) | Annually | [Student Handbook](https://www.dawson.edu/current-students/student-success/student-handbook.html/title/health-information) | Human Resource | 03/21/2022 |
| **Penalties for Drug Violations** | Enrolled students  [34 CFR 668.40](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-C/section-668.40) ; [DCL GEN 08-12](https://studentaid.gov/) | Upon Enrollment | [Student Handbook](https://www.dawson.edu/current-students/student-success/student-handbook.html/title/health-information)  [Loss of Student Eligibility](https://www.dawson.edu/cost-affordability/financial-aid.html/title/loss-of-student-eligibility-for-federal-aid-due-to-drug-conviction) | Financial Aid and Scholarships  Registration & | 03/21/2022 |
| **Vaccination policies** | Enrolled and prospective students  [DCL GEN 08-12](https://studentaid.gov/) | Upon request | [Student Handbook](https://www.dawson.edu/current-students/student-success/student-handbook.html/title/health-information)  [Academic Catalog](https://www.dawson.edu/current-students/academic-resources/) pg 16 | Registration | 03/21/2022 |

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| **General Institutional Information** | | | | | |
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| **Student Outcomes** | | | | | |
| **Report on athletic program participation rates and financial support data** | Enrolled and prospective students, the public, and ED  [34 CFR 668.41(g)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41); [34 CFR 668.47](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.47) | Report must be made available annually no later than 10/15  Enrolled and prospective students and the public: Upon request  ED: Within 15 days | [Athletic Program Participation Rates and Financial Support Data Report](https://www.dawson.edu/cost-affordability/consumer-information.html) |  | 03/21/2022 |
| **Placement rate information if rate used to attract students** | Prospective students  [34 CFR 668.14(b)(10)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-B/section-668.14#p-668.14(b)(10)) | Before or at time of application for enrollment |  |  |  |
| **Completion or graduation rate, and transfer-out rate of full-time undergraduates** | Enrolled and prospective students and ED  [34 CFR 668.41(a) - (d)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41#p-668.41(a)); [34 CFR 668.45](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.45); [34 CFR 668.8(b)(1)(ii)](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-A/section-668.8#p-668.8(b)(1)(ii)) | Enrolled students: Information must be readily available  Prospective students: Must make information available prior to enrolling or entering into any financial obligation with the institution  ED: Annually within time frame specified by Integrated Postsecondary Education Data System (IPEDS) for reporting completion or graduation rate data | [IPEDS Data Center](https://nces.ed.gov/ipeds/use-the-data)  [College Navigator](http://nces.ed.gov/collegenavigator/) |  | 03/21/2022 |
| **Retention rate reported to IPEDS** | Enrolled and prospective students  [34 CFR 668.41](https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668/subpart-D/section-668.41) | Enrolled students: Information must be readily available  Prospective students: Must make information available prior to enrolling or entering into any financial obligation with the institution | [IPEDS Data Center](https://nces.ed.gov/ipeds/use-the-data)  [College Navigator](http://nces.ed.gov/collegenavigator/) |  | 03/21/2022 |

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| **General Institutional Information** | | | | | |
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| **Notice to enrolled students of the availability consumer information** | Enrolled students | Annually | [Annual Notice to Students](https://www.dawson.edu/cost-affordability/consumer-information.html) | Vice Chancellor for Student Affairs  Registration | 03/21/2022 |
| **Personnel responsible for providing consumer information** | Enrolled and prospective students | Made available through appropriate publications, mailings, or electronic media | Main Office | Financial Aid  Registration |  |
| **Reimbursements for service on advisory boards** | ED | Annually | NA |  |  |
| **Gainful Employment** | ED and prospective students  [*34 CFR 668.6(b)*](http://www.ecfr.gov/cgi-bin/text-idx?c=ecfr&SID=a4f397ff686f45dfd8c5500757190bd9&rgn=div8&view=text&node=34:3.1.3.1.34.1.39.6&idno=34) | Annually | [Gainful Employment Information](https://www.dawson.edu/future-students/degrees-programs.html) | Financial Aid  Registration | 03/21/2022 |
| **Constitution and Citizenship Day** | [Federal Register 5/24/2005](https://studentaid.gov/) | September 17 of each year | [Constitution and Citizenship Day](https://www.constitutionday.com/) | Student Government Association | 03/21/2022 |
| **Voter Registration** | Regular voter registration closes at 5 p.m. thirty days before election day for most elections.  Individuals can late-register at the county election office beginning 29 days before election day and through close of polls on election day. | Information must be readily available | [Voter Registration](https://sosmt.gov/elections/) | Student Government Association | 03/21/2022 |