

CP 2-3 Direct Grant of Sick Leave

COLLEGE POLICY: CP 2-3

APPROVED: November 25, 2013

EFFECTIVE: November 25, 2013

REVISED: November 9, 2020

REFERENCES: BP 2-3

To make a direct grant of your personal sick leave to another employee, obtain the appropriate form from the Director of Business and Operations, complete and sign the form, and return the form to the Director of Business Operations.

SCOPE These procedures apply to Dawson Community College.

PROCEDURES The College President shall promulgate such procedures as may be needed to implement this policy.

History: 11/25/2013; 11/9/2020