

BP 1-5: Public Participation in Board of Trustees Decisions

BOARD POLICY BP 1-5

APPROVED: January 22, 2018

EFFECTIVE: January 22, 2018

REVIEWED: January 8, 2018

REFERENCES: Mont. Code Ann. §§ 2-3-103, 2-3-203, and 20-15-224

In order to permit and encourage public participation in Board decisions, the Board will implement the following protocols:

- Before a quorum of the Board of Trustees meets to hear, discuss, or act upon a matter over which the Board has supervision, control, jurisdiction, or advisory power, the Office of the President shall (a) send notice of the meeting to the Glendive Ranger Review and KXGN at least five business days prior to the meeting, and (b) post the agenda for the Board meeting at least 48 hours prior to the meeting on a bulletin board located near the Office of the President.
- The Board will not take action on any matter discussed unless specific notice of that matter is included on an agenda and public comment has been allowed on that matter. Public comment received at a meeting will be incorporated into the official minutes of the meeting. Agendas for Board meetings will include an item allowing public comment on any public matter that is not on the agenda of the meeting and that is within the jurisdiction of the Board.
- In the event that the Board appoints a committee or subcommittee to discuss college affairs, the membership shall comprise no more than three Trustees. The Board shall not delegate authority to take final decisions on matters of significant interest to the public to any committee or subcommittee of the Board. The committee or subcommittee chairperson shall post the agenda for each committee or subcommittee meeting on a bulletin board located near the Office of the President at least 48 hours prior to each meeting of the committee or subcommittee. Agendas for committees or subcommittees of the Board will include an item allowing public comment on any public matter that is within the purview of the committee or subcommittee. Public comment received at a meeting will be incorporated into the official minutes of the meeting.

Note: A majority of the Board of Trustees constitutes a quorum for the transaction of business, except that a contract may not be let, faculty member employed or dismissed, or bill approved unless a majority of the total board membership votes in favor of the action.

SCOPE This policy applies to Dawson Community College.

PROCEDURES The College President shall promulgate such procedures as may be needed to implement this policy.

History: 4/28/14